



Member of the World Cat Congress

Minutes of EXECUTIVE COUNCIL MEETING No: 26 held Friday 11th Saturday 12th & Sunday 13th June 2010, at Hotel Coachman 140 Fitzherbert Ave, Palmerston North commencing at 5.30 p.m. Friday 11th June 2010

ITEM 1: Welcome Attendance and Apologies – Meeting opened at 5.45 p.m.

Apologies: Janice Davey + Marion Petley

Executive Council currently inquorate until the arrival of Deb Chesterfield

ITEM 2: Confirmation of Minutes of EC Meeting (held 12-14th March 2010)

Pg 1 – re: Health & Safety – Annette Dunn: noted that the listings on the website have not been updated. Chris Lowe: suggested that each Portfolio Manager should be responsible for updates.

Deb requested that the statement of the presentation of a report written by her should not have been included in the minutes because at the point in time she had not been appointed Health & Safety Officer. This actually related to confirmation of the minutes of the December Executive Council Meeting.

Annette: Re: remove this paragraph the report that was tabled was sent in response to a request for items to be included in the Business/Admin Portfolio report – therefore this should not be removed from the minutes.

The Portfolio Manager (Registrations) is to follow-up the circumstances surrounding the registration issues (Ingrid Leitner) and report back to Executive Council.

Pg 3 Kitten board to be discussed under correspondence.

All Officers now financial

Pg 5 Debtors – update in financial report for this meeting

Pg 6 Annette Dunn: the EC did ratify the decision made regarding the Prefix.

Membership Circulation List: seven email groups have been set up, all email notifications are sent out as 'blind copies' because individual email addresses should not be on the documents circulated thus ensuring that peoples contact details are not published. It is noted that several reports come into the NZCF from CAC for instance that have not been 'blind copied' so all email addresses are listed.

Invercargill LHCC – Annette advised that this club has folded – Secretary requested that a written notification be forwarded to NZCF registered office.

Wanganui/MABCC has been removed from the website there has been no response to communications to date. British Isles SHCC also having issues trying to get a working committee together to function.

Pg 7 Annette: Honoraria Review – initial draft sent to Chris for comment – but at this stage no further ahead. – Marion has been asked to build into the 2011 budget to cover possible reviews to the Honoraria.

Pg 8 Gaynor: re those people who are applying for memberships now why should they get back issues of flash cats. This is an additional job – when their membership should be paid at the beginning of the year.

Chris Lowe: I think there are far more concerns than back issues of Flash cats, You need to concentrate on what is happening with your membership numbers overall. The updates will continue to be sent to the Editor to send out back issues.

Website – up and running and there has been good feedback

NZCF Brochure: It was reported that there were some grammatical errors in the brochure despite having four people proof read, and it was suggested that Gaynor approach Mike Godfrey & Maree Roy to assist with proof reading of NZCF documents.

Pg 8 Membership package on agenda for this meeting

Pg 9 NZCF calendar – Gaynor reported that she is not quite there yet but will be done within the next month.

Pg 9 Internet banking – a session was held with Zena & Marion and they are happy with the receipted and auditing package that Brendon has put together. A figure for this work will need to be included in the 2011 budget.

Paul Flanagan: Transfer onto the new server went very smoothly with the appropriate notifications being given to all users.

Chair: Brendon has been doing regular maintenance – Paul suggested that a log be kept of all regular maintenance. How many hours are needed to cover all the regular maintenance, so to allow a more accurate idea of what is required for the 2011 Budget?

Waratah & CATZ Inc Pedigrees – Zena Pigden: reported that registrations are coming through – the CATZ Inc registrations do require more checking to ensure that there are no double entries – this can happen if the same cat has been registered with both registries under slightly different names – Avon Aspden has a good checking process in place. This is why the import registration fee structure is used for these registrations.

Annette Dunn: are we looking at adding the microchip number into

the database. Zena Pigden: if we go ahead with the allowing of recording of the DNA results to be recorded in ROCAP – we could look at it then – extra field can be added.

Paul Flanagan: a redirect has been put in place with 'Google' eventually the www.gen will drop of. All access is through www.nzcf.com

Pg 13 Trademe costs – Paul Flanagan: TradeMe still not interested – needs to be a business proposition for them. We could look at taking out an advert on their pages, but of course we have to pay them money to do that.

External hard drives – Marion Petley has been asked to purchase the external hard drives.

Steward/Handler competition – Chris Lowe reported on the first competition Dennis Humphreys – Handler of the Year & Jane Biddulph is Steward of the Year. All Judges briefed prior to the judging – those judges who worked with the nominees were asked to give a verbal summary after judging. There were also observers on the show floor. A report will be completed which will go to the candidates for feedback to allow for any necessary changes for next years competition.

Executive Council to look at extending the awards to other areas so that people are recognised for all their contribution.

Chair: This year we have achieved a lot and she is really pleased to be part of the team.

Pg 22 - Unfinancial Judges: Albie Jobson, Diane Whittle

Burmilla breed codes – Zena Pigden: apologized for not completing the updates.

Annette Dunn: The registration certificates need to be reissued with the correct codes. Website codes must be updated.

Deb Chesterfield arrived 6.50 p.m.

Constitution Rewrite – accept it as a remit, to be support by the EC through a teleconference to finalise the constitution for the AGM.

Procedure – cattery accreditation on the agenda

Privacy Officer – Policy sent to Privacy Commission

Travel allowance – on the Business/Admin report

**Gaynor/Zena: "That the minutes as amended be accepted as a true and correct record."
CARRIED 5.0**

ITEM 3: Business Arising from the Minutes

Apart from matters that need to be referred to Marion under her report. The balance is covered in the Portfolio Managers report.

ITEM 4: Correspondence

REGISTRATION RULE 12: (submitted by S Mackay)

Registration Rule 12.4 (d) refers to cats/kittens for export not for NZ Breeders old rule was 12.4 (c) as the rules stand at the moment it is unclear as to what is required. Note: in previous registration rules there was a clause 12.1(c) which covered the obligations of who provides a pedigree, and that was charged at \$5 in 2008 and in 2009 at \$10.

Annette Dunn: Obligation to provide a pedigree has not been addressed. Certified pedigrees should be \$30 for NZ certified pedigrees Transfers for breeding within NZ people don't normally get certified pedigrees unless they are exporting – why would NZCF send out a pedigree which is exactly the same as a signed certified pedigree.

Zena Pigden: You are going to get negative backlash from breeders if you charge \$30 in addition to the \$6 transfer fee. Transfers and certified pedigrees only form a small part of the revenue. This matter is addressed in the Portfolio report.

Meeting Adjourned 8.30 Saturday
Meeting reconvened at 8.40

CORRESPONDENCE CONTINUED.....

Noel Davis – re: slique stargazer –

There is nothing in the Show Bylaws to cover this type of situation. The owner was advised by the attending veterinarian that one testicle had been removed and advice was given that an attempt to retrieve the second would be done at a later date.

Zena Pigden: Although this is considered not good veterinary practice regardless this is what the vet's decision was to the owner – the question is should we have anything in our show rules regarding this.

Marion Petley arrived: 9.50 a.m

**Annette/Gaynor: That the letter was tabled no further action is to be taken.”
CARRIED 5.0**

Health & Safety: Chris Lowe (as President of Patches & Pointed) There was an

accident at the National Show. At the request of the NZCF Health & Safety Officer an incident report has been sent by the Club.

H & S Officer is quoting the legislation with quotes direct from the Act. The person who is injured is not a worker – this is being dealt with as a claim against Public Liability Insurance.

Marion Petley – the Insurance broker has advised that a complaint needs to be lodged. The Club's issue is that they do not understand what they are entitled to claim for knowing that the Doctor's fees are only partially covered by ACC.

Paul Flanagan: The club has received a letter from the H&S Officer – the Club level is where this all belongs – although it is acknowledged that NZCF & Club have a dual responsibility, because it was the National show.

Chris Lowe: The club has been told by an NZCF Appointed Officer what the requirements are but to the best of our knowledge the details have not been formalised by the Executive Council and believe that the Executive have a responsibility to sort out this documentation.

Zena Pigden: Deb Armishaw should be thanked for her letter it has made Executive Council aware that we do not have an up to date formalised health & Safety process in place.

Zena/Deb: “That clubs be advised what they are entitled to claim with the Public Liability Insurance that the NZCF provides, and ask the H&S Officer if she would consider resubmitting a health & safety document – this will then allow Clubs to be advised of the correct process.” Carried 5.0

Cattery

Accreditation (submitted by Jody Robinson-Wildey) this is on the Agenda for this meeting.

HCM Research

Grant: Gail Eder – re: grant for Boyd Jones (Massey) HCM study (\$3750)

Zena- To do research into identifying the HCM gene in Orientals Research fund went back into operating budget – and if our budget will stand it could we not consider this project. Good opportunity to get involved with very much a local issue.

Paul Flanagan: Maine Coon breeders culled a lot of breeding cats – you cannot test until cat is about 2 years old. A cat may have HCM but it does not always show, because the heart is not fully developed.

Zena Pigden: This research is all about trying to find the gene that causes this disease. The speed to which the disease develops varies considerably this research is about taking a swab to identify a genetic marker.

Extract from Submission (Boyd Jones) DNA samples will be obtained from Oriental cats in NZ which have been diagnosed with HCM. In addition samples will be obtained from their healthy siblings and where possible parents. Full pedigree data is available for all cats tested from which samples are submitted for investigation. DNA extraction will be made from blood samples or tissues at Massey University.

The cost of the study is related to the collection of samples, DNA extraction and transport of samples to Massey and the DNC to California.

Costs per cat for sample collection & data collation:

- Blood sample collection and materials
- DNA extraction and storage
- Transport of samples within NZ and to USA
- Project supervision and data analysis

Funds are required to support the study with samples from a maximum of 50 cats being submitted for genetic analysis from NZ.

Marion Petley: the normal situation for funding is that people apply and they do not always get the whole amount requested.

Chair: suggested that we look seriously at the total amount – and request details of how the research is to be broken down and also look at a form that can be used for these types of applications – the process must be correct.

Zena /Deb: "That NZCF grant the full amount requested (\$3750) for this study with the proviso that we receive reports back on the progress of the study, and an accounting of how the grant is being spent.

CARRIED 5.0

Annual Report

CAC (Bob Kerridge)

Chair: updated Executive on the CAC draft for temporary housing which includes cage sizes for shows. A submission has been sent through from NZCF and the cage size has now been reduced to 60 x 60 but can still be subject to further submission. This will be discussed further at some stage later in the meeting.

NZCF Kitten

Notice Board – recently a request had been received from a member of the Public who wanted an unregistered kitten – this was not a particularly good look for NZCF – to accept a posting for an unregistered kitten, Joan amended the posting accordingly.

Application For Dispensation

Zena/Gaynor: "That dispensation is granted to register and transfer for breeding to Nicole McLean." Carried 5.0

Bi-Colour Balinese

(submitted by L Elson-Haigh) re: the acceptance of Bi-colour Balinese approved programme using Balinese & Ragdoll. Requesting that the decision be overturned.

Zena Pigden: this needs to be postponed until the next meeting as it was only received this week. This is a submission and it was not received within the required timeframe to allow time for the portfolio manager to address the issue.

ITEM 5 PORTFOLIO REPORTS

BUSINESS & ADMINISTRATION (Annette Dunn)

Financial Report – Marion Petley

Audit report – we do have a qualified report again, it is the control over the registrations, presumably once ROCAP is up and running we will be in position to get an unqualified report.

Pg 6 National Show – note 3 (pg 12) we made a loss of \$2,000 on the National Show held in conjunction with the Auckland Cat Club. This was basically due to a judge not honouring a contract to officiate.

Annette/Gaynor: "That the accounts summary for the year ended 31/12/09 be accepted." Carried 5.0

Annette/Gaynor: "That the accounts for payment (\$49224.46 incl. GST) in retrospect for the period 1 Feb 2010 to 30/4/10 be approved." Carried 5.0

Annette/Gaynor: "That the approval for accounts paid in retrospect 1 Feb - 30/4 be approved." Carried 5.0

Membership – ROCAP 626 movement of 86 members since the last meeting, still well down on previous years.

Chair: Membership growth can be discussed further in the strategic plan.

Expenses for supervision – CDCF club have applied for part payment of travel and meal expenses for Judges who did supervisions at their show. The Treasurer is to refer this matter back to the Judges Portfolio Manager to investigate.

2011 Budget All Portfolio Managers are to provide details of items that they

want included in the 2011 budget to the Business/Admin Portfolio Manager – this is to be completed by mid September.

Junior judges travel subsidy is still paid out to Clubs that request it. This has never been documented in the Judges Manual or Show Rules, so it does need to be formalised if this is to be an on going thing. It is only payable for one Judge once per year. To encourage Clubs to use Junior Judges.

Refer to Judges Portfolio Manager to formalise in the Show Bylaws 7.6 and the Judges Manual. The Judges contract (pads) should also be checked.

Chair: welcomed Colleen White & Kay Hood to the meeting – the meeting were reminded that all speakers are to raise their hand to speak and there would be no speaking from the floor.

Meeting adjourned for morning tea at 10.45
Reconvened 10.57

Chair: requested that the Business/Admin report be deferred to allow the BSC report to be dealt with at this stage of the meeting while Colleen & Kay are in attendance.

Reports cont.....

BREEDS STANDARDS COUNCIL (Zena Pigden)

**Siamese/Balinese/
Oriental/Javanese
Registrations:**

There is no doubt that the original decision not only to permit the shorthaired progeny of Balinese and Javanese to be shown on phenotype (i.e. as Siamese or Oriental) but also be treated as Siamese or Oriental for breeding purposes went beyond what had been originally requested by the Balinese breed section. It also contravened our normal procedures in that a decision that affected all four breed sections was made without consulting those breed sections. We have to acknowledge that the consultation process was not carried out. Currently we are aligned with CCCofA, ACF and with TICA in the USA. These registries all permit full intermateability within the Siamese group. Progeny are registered and shown on phenotype and carry a (v) suffix.

Because this decision was made some years ago, some Siamese/Oriental breeders have now bred several generations of possible longhair carriers which have been bred and shown as Siamese or Orientals. It would seem unfair to remove their identity as Siamese or Oriental (even if they still carry the longhair gene) and potentially

damaging or at least slowing to those breeders programmes if they were required to eliminate (by DNA testing) all longhair carriers from their breeding programmes.

If we are to continue with our current intermateability and showing rules, it is only fair that the NZCF ensure that the longhair carriers and potential longhair carrier are flagged through the use of the (l) suffix. This enables those traditional breeders who do not want descendants of these cats in their breeding programmes, to avoid them, or DNA test any possible carriers and only use those that do not have the longhair gene.

To date the Registrars have had to add the (l) suffix manually, a process that is at risk of human error. However, on discussion with Brendan Woodhouse, who now maintains ROCAP for us, it appears it would be relatively simple to automate this process.

Kay Hood tabled a statement

Following further round the table discussion the following recommendations were put:

Zena/Annette: "That the NZCF continue with the current intermateability rules for Siamese, Oriental, Balinese and Javanese cats.

CARRIED 5.0

Zena/Gaynor: "That the NZCF ensures that the use of the (l) suffix to tag all shorthaired descendants of Balinese and Javanese cats is automated."

CARRIED 5.0

Zena/Gaynor: "That all cats with (l) suffixes may have them removed if DNA testing shows that they do not carry the longhair gene."

CARRIED 5.0

Chair: the current Executive Council has been made aware of what has happened, and acknowledge that this has been caused in part by the turn over in members of the Executive and also the lack of consultation and this is regretted.

Breed Reps:

Have now all been sent a Breed Rep Information Pack which explains their role and to carry out a consultation. The membership of the Bred Reps email forum is currently being updated.

Turkish Angora: Breeder has bought in Turkish Angora from the Ankhara Zoo Colony – the zoo has been breeding Turkish Angora since the 1930's. Permission has been granted to import the kitten which

will be placed on the Provisional Register – Generation '0'. This is a Turkish Angora from foundation stock – this is a great initiative by the breeder and a really positive boost for this breed in NZ.

Zena/Gaynor that BSC report is accepted.” CARRIED 5.0

REGISTRATIONS (Zena Pigden)

Revised Registration Form:

For litter registrations and the new form for registration of imported and CATZ Inc. cats have now been made available on the NZCF website as downloads. The current fee for registration of CATZ Inc cats has been included in the list of fees.

Waratah & Catz Inc

Pedigrees are being accepted – does involve quite a lot of checking particularly for Catz Inc due to different names being used.
Dispensations – listed

**Dispensations
For Showing**

**Zena/Paul: “That dispensations for showing for the following cats be ratified -
Kolinga X-Ray Blue
Amun-Ra Zisel Tala
Alnakeed Neo (Gen 3)
(N) Lillitun’s E.T
Dbl Gr Ch Chi-Lan Silver Razamatazz
Cattitude Mogwai.**

CARRIED 5.0

Section 12

Registration Rules – sale and transfer of registered cats. It appears that the ensuing sections only relate to export cats – needs to be clarified, because this should apply to all cats.

Zena/Annette: That section 12.4 and 12.5 of the Registration Rules are placed before 12.3 and renumbered appropriately.” CARRIED 5.0

Schedule A

That in Schedule 'A' under Abyssinian group, and Siamese and Oriental group, after “this registration shall apply in perpetuity’ the words “unless the cat is proven by DNA testing not to carry the longhair gene’ be added.

British that have been tagged with the (I) suffix

**Zena/Paul: “That the Registration rules be amended to reflect any cat with the (I) suffix have the ability to have the suffix removed if proven by DNA testing.
CARRIED 5.0**

Burmese

**Registration
Anomaly**

A Burmese imported from Australia is registered as (and is known to be) seal, but according to the certified pedigree supplied at the time of import, he has a cream mother (meaning that as a male, he has to be either red or cream). He was first registered here back in 2007 and the shorthair registrar of the time did not question it. This will need further investigation to see if there is any possibility of parentage testing to confirm (or not) that the cream mother is indeed this dam. If the parentage cannot be confirmed, the cat may have to be placed on the Provisional Registrar, as we cannot be certain that his parentage, as supplied to NZCF is accurate.

**Certified
Pedigrees**

Supplying certified pedigrees transferred for breeding – within NZ if made a mandatory requirement – If we make it mandatory and make it a small fee (\$10 in 2009) for a certified pedigree and those that export could be set at the same rate.

Zena: "That the Registration Rules are amended to require breeders selling cats/kittens for breeding in NZ are required to supply a 4 generation certified pedigree."

Chris Lowe: if you make it mandatory it would be sent in with the transfer application then you are actually policing the requirement.

Zena/Paul- "That the transfer of a cat or kitten sold for breeding shall include a copy of a four generation certified pedigree (this will be a mandatory requirement to commence 2011 registration year)."

Carried 4.1 (Annette)

Zena /Deb: "That the Registration Portfolio report be accepted."

Carried 5.0

IT REPORT (Paul Flanagan)

ROCAP

a few problems with ROCAP fixed efficiently by Brendon – the change from American to the NZ server went smoothly. There was no loss to the integrity of the database during the change over.

Website

Scott Walker has done a really good job with the website – and thanks is also extended to everyone who contributed to the new look. Front pages were linking to the back end pages of the admin functions, but this has now been resolved. There appears to be an increase in the speed. Brendon said as soon as he is finished with the receipting package he will move onto the on line shopping and show package. Brendon has been asked to complete a log book for the maintenance so that we will know exactly what he is being asked to complete on a monthly basis.

**Paul /Deb: "that the IT report be accepted."
CARRIED 5.0**

Publications/Marketing – Gaynor Saxon

Website The new web was presented on the screen at the National. Congratulations to Chris Lowe Jo Miller & Diane Davidson who chose the cats to appear on the website. Scott did report concerns regarding the quality of some of the photograph. Thanks were extended to Scott for all the work he has put into the website.

Would like to look at sponsor linking on the website (income of the website) on-line shopping also to be looked at (Paul & Gaynor) on-line registrations (all part of the shop) Brendon is keen to have all done by the end of the year. Brochures were released at the National and a large number were handed out to the public. My recommendation is that these be circulated to Clubs to be handed out at shows.

Marketing/advertising: National show had a really nice range of cats, on surface it all appeared to be running really well. Had an excellent public response and the raffle also went well.

**Gaynor/ Paul "That the publications/marketing report be accepted."
Carried 5.0**

Adjourned lunch 12.35 reconvened at 1.33 pm

Reports continued..... Finance and Administration:

REPORT CONTINUED: Business Admin: Annette Dunn
Appointments Historian – Asst Editor Flash Cats

**Annette/Zena: "That Marylyn Kerrison be appointed Asst Editor on the proviso that the resignation from the assistant editor is received, and that Bronwyn Main be appointed to the Historian position (effective date 12 June 2010)."
Carried 5.0**

Flash Cats Distribution: Chris Lowe- expressed concerns that there has been a reoccurrence of magazines being returned due to insufficient postage – these are all overseas subscribers.

Gaynor: acknowledged grateful thanks for all the assistance that Marylyn has provided with Flash Cats.

**Annette/Zena: "That a one off payment (\$189.93) be made to M Kerrison in recognition for all the work that she has done with the last issues of flash cats,"
Carried 5.0**

Prefix ratifications: Amical, Incanto, Maftet all objections have been overturned.

Privacy Commission

A policy is to be established and accepted. The website will be required to be updated with a 'Privacy Statement', and an information booklet will be circulated with Flash Cats. The Policy will be placed as a public statement on the home page and the actual policy will be available on the download page.

Privacy Training

Gaynor/Paul: "That approval is given for Annette to attend the September training course in Christchurch."

CARRIED 5.0

National Show: Special thanks to Marion for the extra hours spent trying to get the National show budget into order prior to the show. There needs to be stricter control with EC taking more interest in the National Show, and the budget being set by the December meeting.

Budget 2011

All Portfolio Managers are to be responsible for their individual areas and report directly to Annette. This needs to be completed by September.

Strategic Planning

Zena Pigden – Breed Standards Council

- BSC continue functioning doing its job – role and functions in a document of some sort.
- On website – genetics info BSC has also asked to enable the recording of results of DNA testing into ROCAP which will have an impact of the budget.
- A further enhancement would be to record microchip numbers.

Deb Chesterfield – National Show – Shows package

Paul Flanagan –

- IT show package, standardised procedures.
- Website has no information about genetics, guidelines.
- Reference document for registrars. Development of IT infrastructure.
- Live recording of National results which could be added into the show package.
- Results of research, DNA testing etc.

Annette Dunn - asked why we can't have access to some of the assignments that Student Judges have done – we need to

be able to access the information from their assignments. Why reinvent the wheel when the students have done the work, and others have difficulty finding the information. Shouldn't it be made available to new students? To be followed up by Chris with the current students.

Zena Pigden - Registrations

- on line registrations (in the pipe line)
- EMS system and also Breed codes get rid of our breed codes booklet
- universal colour standards – version breed to breed. Discussion document – article in September flash cats (with a survey form). Zena to follow-up format with Brendon in relation to breed codes. Needs to be done before on line registrations – Task all data currently in ROCAP would have to 'find and replace' with EMS codes.

Travel Allowance:

Discussion regarding the travel allowance – do not believe that NZCF is in a position to pay the rate set at 0.70 p/km it is too high. This will also cover Judges travelling for supervisions, peer assessment, Judges Refreshers.

Annette/Zena: “With leave of the meeting the motion passed at the last meeting is rescinded.”

Carried 5.0

Annette/Deb: “That the travel allowance be set at 0.50c p/km Effective Date 11/6.”

Carried 5.0

Disputes & Discipline:

NZCF are providing a service for non members and not recouping any costs. All complaints through the Disputes Coordinator cost \$250. Following discussion the following points have been flagged for review when the governance documents are updated:-

- Mediation process
- Penalty's under Disputes & Discipline Process
- Grounds for Complaint
- Role of Judicial Review Committee
- Restrictions imposed under the current Constitution
- Disputes Tribunal
- Recommendations to the Executive Council following mediation
- Imposing of penalty by Disputes Committee
- Log of complaints
- Repeat offenders

AGM Venues

Discussion followed regarding AGM venues consideration needs to be taken regarding the high cost of travelling into provincial areas. AGM's should be held only in the main centres.

Deb Chesterfield - There are a lot of National bodies that hold their AGM with the National shows – this would surely stimulate more interest. Especially if they are held in the main centres.

Cattery Accreditation

Chris Lowe – There are nine over due for renewal; reminders have been delayed because the process has been under review for almost six months now. A Vet who has recently completed an accreditation has suggested-

- extend the health section
- On initial application – photographs should be provided (on application some of the inspectors just tick the boxes and we have nothing to say that they actually meet the standard).
- Also as part of the service – a copy of the report of the inspector to be included with the certificate of accreditation.

We do have guidelines which have not been reviewed for a number of years.

Annual accreditation was changed to three yearly – some of the accredited catteries have been reported as substandard. This perhaps should go back to annual inspections.

Club appointed inspector – or applicants choice – some of the vets are really thorough. Some applications do get declined.

Annette Dunn - There have been issues in the past about people going onto private properties – should still be an option for applicants to use an inspector of their choice.

Accredited catteries do get preferential listings on the NZCF website.

Recommendation:

- \$20 annual fee, more health checks, this should be done by a vet to cover NZCF long term with the implications on animal welfare issues. 2011 year.
- Comment sheet at the back of the inspection form at the moment the Vets do complete the comment sections.
- Health Section to be extended to include - how the kittens are raised, weaning, diet sheets etc.

Jody Robinson-Wildey is to be approached to work with Chris Lowe to set up the review of the accredited cattery programme, with an aim to implement in 2011.

A.I.S.E.T

Margaret Bean reported that she is hopeful that AISET will be involved with the 2011 National show in Christchurch. NZCF pays an annual sponsorship of \$675.

**Adjourned for afternoon tea 3.30 p.m.
The meeting reconvened at 3.46**

SHOWS PORTFOLIO (Deb Chesterfield)

National Show

Pettigrew Green Arena is a venue fit for purpose. The host Club had difficulty with getting funding. Local advertising created long cues which resulted in good attendance.

Show date approval – 2010 Sthland Cat Fanciers

Seminar – Summary to be published in Flash Cats

Terms of Reference – National Show

Show Venue addresses – are now on the show calendar on the website

Future of the National Show: The Executive Council don't run the National Show – while we continue to host out the job the financial heartache this creates is ridiculous.

Judges have to be top judges – the crowd pleasers – if the budget is looked at the year before there will be much tighter control, and you will not run the risk of undermining all the processes that the Clubs used to select Judges. Following discussion the following points were highlighted:

- Gaynor has secured sponsorship
- IT – show package
- There could be a set fee for each job CHCH WELLINGTON AUCKLAND main centres only
- Expressions of interest to be called for local Clubs to assist the EC with the National show.
- EC has to be feeding the Clubs the correct information. The Clubs do have the local knowledge. Assist fee is set – for the club they do not have the heartache and worry about trying to worry about all the finances all of the time.
- We cannot continue to have a national show that looks like a standard show – it has to be rise above all other shows.
- EC sort out a theme.
- How are we going to get the sponsor to give us more \$. Marketing. EC take control and raise the level.
- Top qualified cats – perhaps points allocation could be looked at
- The awards dinner in honour of perhaps the breeders. Thinking about costs to raise the level of the National there is an expense to that. The AGM attached to the National show – awards could be given out.

- Have another look at the previous survey results (A Jobson)
- Approach John & Ruth Wilson re" show management"
Look at appointment of management team of experts!
- Standardisation of systems used
- look at the implications of this concept under our present constitution
- Review Clause 17 Show Bylaws – re: National show policy
- Funding – Needs Club involvement
- One day National show with only National rings (minimum of 4 rings)
- % based payment (to the Club/s) as an incentive for gaining of local cash sponsorship
- National show should break even

2011 National Show: Deb – this EC needs to decide if there is going to be a National Show next year, how many days, how many international judges, how much is the set fee + % incentive for \$ sponsorship going to be?

Portfolio Manager to contact Margaret Bean (organising committee) and report back tomorrow.

Annette: Extend a vote of thanks to Marion for her work with the National show budget.

The Executive Council acknowledge the amount of work done by Patches & pointed during what has been difficult times particularly Chris Lowe & Sue Mackay.

Deb/Annette: "That the Shows Portfolio report be accepted." CARRIED 5.0

Judges Portfolio Report (presented by Chair)

Unfinancial Judges: Albie Jobson, Diane Whittle

Tutor Judges: D Scadden, L Elson-Haigh, Peter Hanley, Diane Davidson, Chris Lowe, Kay McArthur, Sue Gordon, Jo Millar, Cheryl St Clair-Newman, Raewyn Copland & Arthur Rowlands.

Overseas Assignments: Jo Millar Highland NSW 9/10
Margaret Harris Highland NSW 9/10
Kay McArthur ACF National WA 11-14/6
Jo Millar Foreign SHCC (Aust) 8/8
David Scadden Foreign SHCC 8/8
David Scadden Nth Coast ABCC Queensland 18/9
Peter Hanley QFA Assoc 11-12/9
Chris Lowe QFA Assoc 11-12/9
Fred Haslemore Siamese & SHCC Queensland 4/7

Refresher Seminars Sth Region Invercargill 22/8 (All Breeds)
Nth Region Auckland 31/10 (All Breeds)

Judges School Fee

Application for Reimbursement: Judges School Fee K Simmonds (resigned from 2009 Judges School)

Annette/Gaynor: "That the application for reimbursement be declined – the fee is held over up to a period of three (3) years to allow applicants the opportunity to pick up on training at a later date."

Carried 5.0

Steward/Handlers – was a great idea that was put forward to the EC from the Patches & Pointed Inc.

Handlers Book – thanks to Arthur Rowlands & Jo Millar for retyping, formatting and updating all the handlers' papers. It is now on disc. It is hoped that the steward papers will be updated in the near future.

Deb/Annette: "The council go into committee to discuss personnel issues."

Carried 5.0

Annette/Paul: "That a letter of apology will be included in the minutes"

Carried 5.0

Practical Examination – Chris Lowe (Lead Tutor) advised that the practical exam for the judge's school is to be held in August in Christchurch – a budget will be sent to Marion.

Gaynor/Zena: "That the Judges Portfolio report be accepted."

CARRIED 5.0

Meeting adjourned at 6.30p.m
Reconvened at 8.30 a.m. Sunday

ITEM 6 ANY OTHER BUSINESS

2011 Show Calendar

Will be posted onto the website now that the refunds have been done for those Clubs who have not held shows, this will allow exhibitors plenty of time to plan for 2011.

World Cat Congress

Chris Lowe – a written report will be provided
The first part of the WCC business meeting was unfortunately spent in an in committee session.

All delegates did presentations at the open meeting which was part of the seminar. Cheryl Uren and her team did a wonderful job with the seminar. One session that was most enjoyable was titled "Breeders Best Cat" – which was a presentation by individual breeders regarding a particular cat in their cattery and/or breeding

programme – this session was well received, as was the animal psychologist.

Animal Welfare CAC Size of Show Cages

NZCF submission was presented through CAC writing group and the show cage size has been reduced. Draft temporary housing – is based on BEST PRACTICE (what they are recommending) when looking at appropriate sizes for show cages – the animal must be able to stand-up turn around and lay down naturally. Members have expressed concern on the membership forum regarding this draft. Temporary housing in relation to pet shops & vets is definitely different. The latest draft code is to be circulated to all EC members. Cage size is definitely an issue. Membership need to be given the opportunity to send in submissions.

It is important that the membership is kept up to date.

Deb/Zena: “That the draft document be made available to the membership via the website. Affiliate Clubs to be advised. “ Carried 5.0

Submissions are to be sent via: the EC Secretary, who will refer details onto our representatives Val Ball & Iris Baker.

Dispensations to show

Chair: expressed concern that dispensations are being given outside the 28 day rule for showing purposes.

Follow-up CFA Judge

Chris Lowe – a report has been sent to CFA regarding W Harding who did not fulfil a Judges contract for the National Show 2009.

National Show Sponsorship 2010

Chris Lowe: Why has there never been a contract for major sponsorship tabled at an Executive Council Meeting?

Gaynor: the contract is still under negotiation.

Chris Lowe: My club is aggrieved that we were told that we were unable to carry on with a sponsorship that had been organised for more than a year that Masterpet as the naming rights sponsor did not want them there we did not know that there was no written contract. That contract

for that show was not in place – I have got real concerns about that.

Annette Dunn: That is a valid point it should have been in place, and the level of sponsorship has to be a lot better than what was provided.

Paul Flanagan: There are also concerns for the Christchurch National if this contract is not in place.

Deb Chesterfield: we have to be sure if we get locked into a contract it is not only about the amount they pay for the naming rights – if they want sole rights they pay for it big time.

Following further discussion and reviewing actual sponsorship levels from previous National Shows Gaynor is to present an offer to Masterpet taking the following guidelines into account –

- Naming rights sponsor cash contribution
- Naming rights sponsor consideration to payment of e.g. Judges airfares, venue
- Sponsorship of premium food for all rings, all top tens
- \$25,000 starting point for actual cash input
- Supreme ring (full sponsorship, sashes, product, prizes)
- Signed contract
- Tier sponsorship package

Masterpet Breeders Club

Annette Dunn: If you are looking at sending every transfer through to Masterpet then you are using a third party, and people have not given permission for that information to be released. People need to be given the opportunity to accept or decline any offer.

Gaynor Saxon: As mentioned I have held back on sorting this out because of the National show sponsorship contract. Using a third party – people have to give permission, unlike the NZ Kennel Club the NZCF has a closed registry.

Zena Pigden: A better way would be to supply the registrars with vouchers equivalent to what ever amount of food they want to give and they pay us to distribute these...they will not have the database.

Gaynor Saxon: The other part of the offer was to supply food also to the Breeders. To do this the registration certificates would have to go to Masterpet. If a declaration is on the

registration form the breeder can tick the box and then that information can be sent to Masterpet.

Paul Flanagan: Voucher signed of "I agree to my contact details being released" then they are collecting the information not NZCF.

Gaynor is to continue to follow-up on this offer with Masterpet.

Constitution Paul Flanagan: The document is almost completed – Ian Gray has been forwarding the drafts to Paul and they have been working together to get the rewrite to the level required to present a remit at the annual general meeting.

The following clauses were highlighted by the Executive Council for further alteration and/or amendment -

- Honorary Membership – could be extended to honour Officers & Officials (with voting rights) – presented on an
- Life Member - major change with the EC approving not going to Membership vote
- Clause 7 (d) & (e) NZCF has been used again it relates to the Executive Council.
- Remove anything in the document which relates to process
- Management of NZCF EC 11 (b) the terms need to be stated in this section.
- 12.1 (b) again there is an issue with the quoting of NZCF and not the EC
- 12.2 may be included in employment contract rather than in the Constitution.
- 13.1 (d) postmark no later than 3 mths before (it is advertised with a closing date)
- Calling of nominations – shall be sent to the Secretary no later than 3mths before the AGM advertised date.
- Agenda in this document 13.1 (f) EC sec mail ballot paper at the same time as the agenda goes out 23.0 states 14 days, not long enough needs to be changed to 28 days
- Clause 15 needs to be removed the roles of the Secretary & Treasurer – are processes so should not form part of the constitution.
- Council's to be called Advisory Council – Breed Standards Advisory Council etc. EC must have the power to either maintain or stop an Advisory Council.
- Review – Breed Representatives currently not shown in this redraft. They are normally part of the election process if there is no mention in the Constitution then their right to continue to exist is not guaranteed. Should be maintained and managed by the Portfolio Manager
- Booklet to be produced on process procedures

- Portfolios will be placed in the book of rules

Executive Council has agreed to make further recommendations. Paul will send out an electronic copy so that the changes can be highlighted.

National Show 2011

Deb Chesterfield: reported back to Executive on the discussion with Margaret Bean –

- The group is made up of individuals not Clubs
- EC take over the running of the 2011 National with specific tasks being set for the group with a fee for assisting.
- There is no particular Club responsible for the group
- Venue has been tentatively booked for three days
- No Club Rings this would be a one day 4 ring show (on the Sunday of Queens Birthday weekend)
- Group to see their involvement with the National purely as a fund raising opportunity- this would change the way people perceive the National Show.
- EC will select the Judges
- EC to look at % payment for any sponsorship that the local group get
- Deb Chesterfield & Gaynor Saxon are to work together to develop a process acceptable to all parties
- Portfolio Manager to report back to Margaret Bean
- 7-10 days time the EC are to report back with further ideas and/or updates

There being no further business the meeting closed at 12.30

Chris M Lowe

Executive Council Secretary

Private Bag 6103 HBMC

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Email: secretary@nzcf.com

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Appendix: Judges Council Statement

The Judge's Council members and their Portfolio Manager wish to sincerely apologize to Diane Davidson, Cheryl St Clair-Newman, Kaye McArthur, Bronwyn Main and anybody else this may have affected for the unjust treatment they received with regard to the publishing of their names in the Judges Council minutes in March 2010.

The Judges Council would like to retract all comments that were made and published in that instance and apologize for the undue stress this has caused too them.

Signed: Janice Davey

Portfolio Manager Judges