



Minutes of the Executive Council Meeting held Friday 12th Saturday 13th & Sunday 14th March 2010, Abel Tasman Hotel, 169 Willis Street Wellington

Chairman opened the meeting at 5.45 pm welcoming all Executive Members and observer Lyall Payne. The Chairman reminded the members of meeting procedure and also advised that "no speaking rights" would be extended to observers.

Item 1: Attendance & Apologies

Gaynor Saxon, (Chairman) Janice Davey (Vice Chairman), Debbie Chesterfield, Annette Dunn, Paul Flanagan, Zena Pigden

In Attendance: Chris M Lowe (EC Secretary)
Marion Petley (Treasurer)

Chairman: "That the EC go into committee to discuss the letter of concern re: personnel." seconded Janice Davey. Carried 6.0

Zena/Janice: "That the issue discussed in committee has been resolved. Annette Dunn as Administration Portfolio Manager to provide the appropriate response." Carried 6.0

Item 2: Confirmation of Minutes of EC Meeting (held 4-6 December 2009)

Re: page 5 re: constitutional review group - Lyall Payne advised by email that he has had no involvement with this review group.

Zena Pigden - page 5 Exotic..... 'carry' to read 'carrying'

REMOVE this para - Portfolio Managers report - Deb Armishaw said that she was not health & safety officer at that time - Annette Dunn confirmed that when the mass email was sent out to Admin team Deb Armishaw responded.

Joan Hill - re: EC minutes page 17 regarding the receipting package

Stated in the minutes did not release NZHO package to the EC Secretary she has confirmed that she had over 1000 receipts within the system and did not consider it appropriate to send the programme onto EC Secretary because the receipts covered not only Membership.

Janice: Re: Page 17 - Prefix Registration was supposed to have been placed on the agenda for this meeting (re: prefix should this not be with the EC Secretary).

Zena Pigden page 20 'will' to read 'may well'

Gaynor/Deb: "That the amended minutes be accepted as a true and correct record."
CARRIED

Item 3 Business Arising from the Minutes

Gaynor - Item 7: Strategic Planning - wish to talk about this on Sunday morning

Zena Pigden: Paul report re: DNA reports on ROCAP database - Paul said that it will be included in the budget round for 2011.

Polydactyl Maine Coons - SACC are now doing polydactyl registrations, the follow-up letter went to the WCC members. SACC have listed the countries that have Polydactyl Maine Coons.

Self Ragdolls - note Waratah have accepted self but have called them Sibella WCF as the National Body expressed concerns to WCC because a new breed name has been accepted for a new breed without their approval.

Gaynor - issue she has is that we have taken them in as self coloured ragdoll, but we still have Siamese & oriental as separate breeds. There is no consistency.

Zena Pigden - Historically cat breeds were not named rationally with genetics in mind - so early in the piece it would have seemed fine to name two different breeds. Genetically the cats are 99% the same - the decision regarding the Self Ragdolls took into consideration the thoughts of the BSC/ Importer/ Breed Rep.

Pg 30 Chris Lowe - show report discussion about committee members 2011 National Show nothing has been formalised and they are expressing their concerns EC had concerns with the venue. Issue also with money - advance could be applied for.

Pg 38 - Tiffany/ Burmilla issue - Zena has letter from Y Thomas

Pg 51 - letter Waratah & CCCofA some dialogue with Waratah because in Australia they are all registering. Discuss with Zena Pigden's report

Item 4 Correspondence

Chris Lowe - reported that there has been a huge increase in the number of matters being dealt with via email so she is to undertake a review of the correspondence summary sheet to include tracking of emails

Judicial Review

Committee - Doug Macdonald, David Scadden & Diane Holtom have accepted appointment.

ROCAP - Letter received from Peter Hanley regarding ROCAP enhancements.

Privacy Officer One application received

Welfare

Subcommittee Only one application received.

NZCF Kitten Board

Gaynor/Annette: "That the EC ratify the decision made regarding the removal of the advertisement for kitten that was subject of allegations in a complaint." CARRIED 6.0

ROCAP ERROR

Memo sent out to Affiliate Clubs regarding the ROCAP database error.

BREEDING CAT TRANSFER

Request for transfer of breeding cat (July 2009) dispensation to transfer pets not breeding animals - not sure if that is covered in our Registration Rules. No response to date from the Breeders.

UNFINANCIAL OFFICERS

Portfolio Managers to follow-up (three Breed Reps & 2 Officers)

NZ BURMESE

Registered a change of name to Burmese Cat Club of NZ Inc.

TIFFANY

The Portfolio Manager (Zena Pigden) to follow-up on the Tiffany decision - Avon had spoken to the breeder concerned.

WCC Overall Statement Welfare & Self Regulation - Lesley Morgan Blythe Lesley was asked to put this statement together for WCC website.

CAC Full financial summary has been circulated by Companion Animal Council.

Local Body

Number of Cats Email Submission (referred to Annette Dunn) - Local body issues with number of cats on properties Breeders need to be more vigilant when the district plans come up for renewal. There has been a history in a number of areas regarding this issue. Janice Davey - New Plymouth dealt with this a number of years ago - the District Council has a summary of facts on their website.

Chair: One other thing that EC has to go into committee for at the start of the meeting tomorrow.

Meeting adjourned 7.25 reconvened 8.30 Saturday

Gaynor/Janice: That the EC go into committee to discuss two registration issues." **Carried 6.0**

Janice/Paul: (1) "Annette Dunn requested to contact the breeder with a view to clarify the Registration issue.

(2) Letter to prefix holders concerned requesting an explanation on registration anomalies." **Carried 6.0**

ITEM 4 Correspondence continued

TRANSFER

BREEDING CAT Re: RPF05/10 letter to Breeders involved letter reminding them of Registration Rules regarding the transfer of breeding cat. Cat registered but failed to transfer to new owner.

Discussion - although there is nothing in the Registration Rules that state EC has the power to apply dispensation to transfer a breeding cat, the Constitution does support any action that is necessary. Refer Clause 1.2 Objects & Powers.

Zena/Annette: "That the EC Secretary writes to the breeders advising that unless we hear otherwise that the cat will be transferred to Mrs Thomas." **CARRIED 5.0.1 (Flanagan)**

Item 5 Portfolio Reports

Finance and Administration: (Annette Dunn)

Marion was asked to present the financial report - very happy with the proposed accounting and audit function and pleased to see that it is at the top of the list for the ROCAP enhancements.

Receiving EC Secretary - MYOB would really like to see what happens regarding the ROCAP receiving before making a decision about others doing receipts into MYOB.

Operating loss of around \$9000 cannot give a definitive figure as there are some year end adjustments to do.

Annette Dunn/Janice Davey: that the payments of accounts as itemised be approved.

CARRIED

"That the payments of accounts for the period 1/11 to 31/12/09 totalling \$33,817.33 (incl) be approved for payment in retrospect."

"That the payment of accounts for the period 01/01/10 - 31/01/10 totalling \$3245.14 (incl) be approved for payment in retrospect."

"That the payment of accounts for the period 1/02/10 - 28/2/10 totalling \$11,898.07 (incl) be approved for payment."

"That the payment of accounts for the period 1/3/10 to 31/3/10 for 1st quarter Honoraria and EC & Officials reimbursements totalling \$15,040.01 (incl) be approved for payment."

Membership

Statistics Unless we take a print off at the end of each month you cannot go into ROCAP to see what the balance of membership actually is at a set date. What we need to do at the end of each month in future do a printout of the membership status. Paul Flanagan - this could probably be upgraded in the ROCAP reporting enhancement.

Debtors: Chair updated:
Debtor A - under payment arrangements
Debtor B - still under review with the Privacy Commission
Debtor C - all information has been sent

- Prefix & Honours -** Migration of ROCAP impacted but not to the extent that affected the Registrars.
- Prefix Objection** Sacred Temple had lodged an objection; this was over ruled by the Portfolio Manager. Janice Davey - The Club was not satisfied with the decision as it related to (2) Birman Breeders and the Club were of the opinion that if there was a dispute it was dealt with by the EC. Annette pointed out that prefixes were issued for life and it was of no consequence what breed of cat the prefix was used for as a breeder can change breeds or breed more than one breed at a time.
- This process has been delegated under the auspices of the Business Admin Managers Portfolio and has operated under that process since 2001.
- AISET -** meeting in June
- Membership - Emailing Lists** Enhancements to ROCAP should assist with the retrieval of information for reporting. Paul said when we change to open host it will be advantageous that we have an nzcf.com email address. Because of that group mailing lists will not be bound by server issues restricting the number of members of a group.
- Affiliate Clubs** Franklin has wound up
 ILHCC are awaiting a decision of an AGM
 MABCC (no response)
 Feline new committee
 Wanganui (no response)
 BISHCC - no show this year affiliation paid not sure what is happening (5 clubs -possibly lost)
- Discussion: EC needs to be looking to the future - strategic planning as part of each meeting so that items can come through. Paying particular attention to membership numbers, growth - trends as to why clubs are failing. Chair: asked that this be deferred until the strategic planning session on Sunday.
- Welfare Subcommittee -** At the last EC meeting it was considered a possibility that a Welfare Subcommittee could look at the role that NZCF should take.

Chair - this is not our job we are a registering body but our mission statement does include welfare of cats. NZCF could take on a greater role with liaison through the SPCA.

Paul - There is nothing to stop individuals coming to EC on an individual basis. Not a great deal coming through at this point in time. Yes we are there for the welfare of cats but referring to SPCA or Cat Protection would be the way to go.

Zena Pigden- agree with general statement this is not our core business, not sure about a liaison officer situation - with responsibility and no power, there would have to be very clear guidelines. Or is it a bigger issue that should be with the SPCA.

Marion - confirmed that NZCF did have a Welfare Fund but this was Transferred to operating revenue. Subsequently \$2000 has been allocated to the Administration budget.

Annette - As a National body we should be looking at natural disasters rather than a person who has fallen on hard times. That is why the welfare fund was set up originally... discussion by EC on a case by case basis. If something comes in it can be dealt with immediately

Annette/Gaynor: "Letter to be sent to applicant - thanking for interest in the position."
Carried 6.0

Honoraria Review Spread sheet has been set up and all receiving Honorariums will be asked for information - it is hoped that something will be back for the June EC meeting giving plenty of time to review prior to the next budget round.

Unfinancial Officers

Annette/Zena:" That letters be sent to the Officer and Breed Reps concerned - advising that to retain the positions that they must be full financial members.

Toll Subsidy

Annette /Janice: "That Iris Baker & Val Ball (in the shared CAC roll) each receive half of the official reimbursement for tolls."

Membership Cards

Chris Boniface - re membership cards (email submission) following discussion EC do not support the reinstatement of Membership cards.

Memberships

(Mid year)

Chris Lowe - members who joined Sept/October some of whom paid for a prefix and membership - then they were hit with their membership fees again for 2010.

Consideration should be given for a discount to be offered to these new Members.

Discussion - New Members are being penalised if they join NZCF late in the membership year. Most of these would have only received one issue of Flash Cats and then they get hit with another membership fee. Consideration needs to be given to all new members/ new breeders that join after October of any given year they should pay a lesser amount on a pro rata basis. Concerns that the penalty fee payment 31.3 effectively has given them a further month's credit

Annette/Paul "That the membership package (including the penalty fee payment) to be placed on the agenda for the June 2010 meeting."

Zena Pigden - advised that an email report had been received from the LH Registrar stating that the Thomas transfer has been received and processed - no letter will need to be written.

Annette/ Janice: "That the Business/Administration Portfolio Report be received."
CARRIED

Meeting adjourned for morning tea 10.30 reconvened at 10.50

Chair- referred meeting to correspondence -

Annette/Zena: "That Correspondence be accepted." CARRIED

Publications & Marketing

Gaynor Saxon

Flash Cats

Next issue due for release shortly. Pleased to report that sponsorship for this year has increased.

National

Sponsorship

Three year contract is under discussion with Masterpet. Sponsorship for National show (full three rings this year) also the option of one ring sponsorship for Club shows. Masterpet definitely want a relationship with NZCF.

Apparently they have a relationship with NZKC re: distribution centre puppy packs are sent out to all new owners of puppies - transfer papers are sent to Masterpet who send out all packs direct to new owners.

Masterpet would like to extend this offer to NZCF. There is of course a possibility that NZCF may have Privacy issues.

Chair: asked Lyall Payne if he was aware of the NZKC situation.

Lyall Payne - said he was not aware of the details however, there are major differences re: the openness of the two organisations in that NZCK registry is open and anybody can access this information for approved projects. NZCF is almost the other way around. Suggested that someone goes to the Kennel Club to find out how they work around the Privacy issue

Website

Design - some of the photos picked for the website have been used to present the proposed design - Scott is coming in to show EC the website design

Brochures New design provided - more ideas needed this can be discussed with the strategic plan tomorrow. Gaynor to work with Scott (webmaster) on the design.

Calendar The first lay up has been done

Gaynor/Deb: That the publication & marketing report be accepted." Carried

Registrations: (Zena Pigden)

Avon was very touched by the NZCF flowers that were sent following her accident. Full credit must go to the team of Registrars who kept things going during Avon's illness.

ROCAP all credit to the Registrars in particular the LH Registrar for getting all the errors rectified following the ROCAP data base problem.

Internet registrations

and/or transfers There will still be a need for the Registrars to be able to check prior to being processed.

Internet Banking

There has been some frustration because confirmation may take 1-2 weeks, Marion said that a weekly summary is done if anybody wants to do it urgently all they need to do is email Marion or phone - please process quickly and they are

Marion to draft a notification to the membership re: internet banking process.

Registration Forms

Zena/Annette: "That NZCF adopt the revised litter registration form, and that a copy of the form and the new import registration form is included with Flash cats to alert members that the form has been revised. Both forms to be uploaded to the website preferably as an Excel document so that breeders who wish to can type into the form, and then print it out and sign it."

CARRIED 6.0

Microchip Number

Deb - suggested that the microchip number be included on the Imported cats registration form (certified microchip number is on the certified pedigree). Some members have asked for this to be considered.

Zena - it may come in useful if DNA results do eventually get on the database - this could be an optional field. Paul - said that this can be in ROCAP as a non printable field. This can be placed on both registration forms. This could serve as a reminder for the breeders who microchip and do not register

Waratah & Catz Inc Registrations

Over the past 7 years or so we have not recognized Waratah pedigrees and we have not at any time recognized CATZ Inc pedigrees. This policy should be reviewed with a view to treating cats registered in these registries in the same way that we do those of overseas registries (i.e. that we recognize and accept certified pedigrees). Our members are being disadvantaged because of our current stance in that:

- Limited access to cats registered with these registries. Because of the geographical isolation, this is a major disadvantage especially in smaller (in numbers) breeds.

- Requirements to register cats from these registries as Gen 0 and Gen 1 meaning that valuable pedigree information is not entered into the NZCF database.
- Members generally don't understand or support the apparent divide between NZCF and CATZ Inc.

Annette - said that she does have reservations, in particular with the Catz Inc pedigrees they were never required to provide a certified pedigree to build the database, there is a breakdown - the best outcome for the prospect would be to talk to them and discuss how they verify pedigrees. No certification was done from what the breeders were telling the CATZ Inc. Recognised ancestry with NZCF we need to look at how we get past the use of two different prefixes, with one cat having two different names.

Zena - Dual prefix issues, how best to address, we could liaise with Catz Inc. to make sure that these cats are not double entered. Catz Inc. registrar to verify that all details for that cat are in their system, how are they going to know if that cat was registered with NZCF.

As long as these checks are put in place - Verify that their processes are up to the standard.

Paul - agree with Annette complicating the registry with double ups being in the registries. Needs to be some sort of system in place.

Zena - If this was implemented (a) processes would be worked out with Avon (b) Avon would be the registrar who would process the applications.

Janice /Gaynor - that this lie on the table until Sunday

Breeding

Transfers/NZCF

Pedigrees -

Registrars continued to be concerned that there is now no requirement for purchase of breeding kittens or cats to be provided with an NZCF generated pedigree.

Annette - I cannot believe that NZCF are considering that we are going to give away years and years of registry information at no cost. The onus should be on the breeders to provide. Perhaps a new price subject should be put in place - we cannot be giving away information. Our non certified and/or certified pedigrees are from the same database (no different.)

Janice - spent a lot of time on this at the last meeting - we are just rehashing what was decided at the last meeting. This is up to the breeder.

Paul - The onus is on the breeder to produce a certified pedigree to go with the transfer when exporting.

**Automatic ROCAP
Entry (I)**

is it possible for the (I) for LH carriers to be added automatically for Balinese?

Paul - this was dealt with at the last meeting surely. It goes on automatically once it is entered once. The Registrar must add this manually. It is not impossible but it can take time to make the mathematical equations to make it work - as there would be many.

**Zena/Deb "That the Registrations Portfolio Managers report be accepted."
Carried 6.0**

Deb Chesterfield - Terms of Reference - National Show

This was circulated to Executive Council for feedback - there has been no feedback. Patches & Ptd need a decision on this - this is what Auckland worked with last year. I do not like the idea of a 'contract', I think it should take the form of terms of reference.

I will present this again at the start of my Portfolio Management report and then review 'Schedule A'. Annette maybe a per ring management fee could be something to look at -

Meeting adjourned for lunch 12.50 - 1.30

Website

Scott Walker (webmaster) was welcomed to the meeting to show what work has been done on the 'new look' website. Once the website design / colours are decided Gaynor & Scott to work together on the brochure.

IT Report Paul Flanagan

ROCAP ERROR

Paul acknowledged Joan for discovering an issue with ROCAP. It has caused a lot of extra work for our registrars. Paul was extremely disappointed that we were not advised as to the providers changing internal servers.

If we had been advised we would have put a hold on work done. An advice has been sent to the clubs outlining the problems we faced.

Web service there has been issues with access to NZCF.com Ihug/Vodafone customers were affected. There was an ISP problem. Followed by North Island based users which coincided with XT telecom issues. You are not directly connected to the states there are infact 26 servers/links in between.

Gaynor there was an issue with .gen lapsing but we still always had .com, so the public going through google would not have been able to get on. We need to be publishing that only www.nzcf.com should be used in future.

New Provider The proposal from Brendan Woodhouse has been reviewed and it is my preference that NZCF go with that proposal.

Paul/Gaynor: That we accept the proposal offered by Brendan woodhouse for the development of ROCAP and web server.” Carried 6.0

Trade Me First of all were very keen to be involved, unfortunately although they can see where we are coming from they do not wish to change what they do. This would not be a revenue making process for Trade Me.

NZCF kitten page maybe we look at something more similar to what Trade Me do on our own Kitten page. Thus providing a pedigree webpage design for kitten sales. We could still look at putting a link on Trade Me “pedigree cats” NZCF.com link would appear on all the cat pages.

Gaynor/Annette: That Paul look into the costs of putting a link on Trade Me Carried 6.0

Equipment The cost of the external hard drive units have come down \$119 for 5GB the Officers will be provided with these (3 Registrars. Marion, Joan). Marion to purchase (as approved at the last meeting).

Paul/Zena “That the IT report be accepted.” Carried 6.0

SHOWS PORTFOLIO

Deb Chesterfield

Show date

Approvals -

Still have not resolved the issue where clubs apply to hold over show dates in some instances for more than two years. This did form part of the questionnaire that was sent out. If they don't use the date they should not get the money back.

Chris - last meeting you bought in the show booking fee of \$50 (non refundable) which is operating now very few Clubs only paid the booking fee. However, there are a number of clubs that are not holding shows this year - so you have a role on affect.

Marion - money is still sitting in the balance sheet.

Janice - Any money from past show fees prior to 2009 should be refunded to all clubs who have not had a show., and from 2011 the non refundable fee any past show dates held by said clubs must reapply.

Discussion followed regarding Club traditional show dates. For one reason or another a number of Clubs change their show dates almost on an annual basis. Newer Clubs have to just slot in wherever there is a gap. Some of those Clubs would never be able to establish what would be considered a traditional date. Trying to administer it with show dates having to be paid two years in advance is an issue - two far out. That any club that is unable to use its traditional show date for 2 years running will forfeit the date

Janice/Deb: "That the show fee money up to 2009 that is being held over for clubs (Marion to confirm) be refunded, thus forfeiting the date. Show dates must be reapplied for if they are to hold a show."

National Show

venue great, Patches & Pointed are doing a fine job even if it is a struggle. John Wilson is an excellent show manager.

Seminar

Programme

The programme has been organised which will also include strict question time at the end. Iams have asked for some time to speak at the seminar. During the housekeeping session - questions will be asked for also over lunch time. This gives the speakers an opportunity to organise their responses.

Local vet - maybe for the veterinary that does the flash cats articles - vaccinations would be a good one "Why should we vaccinate our show cats."

Zena - said that it would be beneficial for a vet to talk about the AAFP (American Assoc of Feline Practitioners) guidelines which are very detailed - but it does give a full range of scenarios. It would be great to have that document and its recommendations explained. American Assoc of feline practitioners.

Cost - timeframe - sales pitch - speaker profiles - seminar cost inclusive of morning tea lunch & afternoon tea \$50. Sponsorship -

Show Venues Chris has reported that she has been receiving an increased number of enquiries regarding venues for shows, this should be included on the show calendar on the website. Chris to follow-up with the Affiliate Clubs

Terms of Reference

National show Deb/Zena: "That the Terms of Reference for the 2010 National Show be accepted." Carried 6.0

National 2011 Schedule 'A' - perhaps an advance may be available through NZCF. The Terms of Reference will need amending for the 2011 organising committee to run the National.

Paul/Deb: "Those National Show Terms of Reference be presented to the organising committee of the 2011 National Show with the proviso it is only a draft."

Terms of Reference

Steward/Handlers

Competition

Clubs will nominate a steward and handler that will meet the criteria - they need to work at the national show. Sponsored awards - Circular to be sent out to Affiliate Clubs.

- must be NZCF Steward/handler
- must steward or handle at least twice prior to the National Show
- Club nomination only - Nomination endorsed by the Club
- Active members of a club
- Nominations sent to EC Secretary Office - nominations do not only relate to Club Members working on the day of the nominating clubs show (the nominee can be from any area or club)

It is hoped that this will be a little bit of an incentive to get people to work
Recognising what people are doing.

Annette - felt that this is a wonderful initiative, but you may disappoint those
who can't afford to go to the National. Chris - the nominations can stand for
the next National show in Christchurch.

Deb/Gaynor: "That the shows portfolio report be accepted." Carried 6.0

Judges Janice Davey

Judges Council

Meeting A very successful meeting was held in Wellington - report
and recommendations are included in this report to
Executive Council.

Unfinancial

Judges - Three judges remain unfinancial

Resignation Linda Reid (LH)

K.J. Kells (SH)

Dispensation: Janice/Annette: "Dispensation be granted to W Kent for
non attendance at refresher for 2009 (due to overseas
travel)."

Overseas

Assignments Chris Lowe - CCCA National (Victoria) 1-2 May
David Scadden - Birman/British Isles (Victoria) 29-30 May
Jo Millar - Birman/British Isles (Victoria) 19-30 May
Kay McArthur - ACF National (Perth) 11-14 June
Jo Millar - Foreign SH Cat Club 8 August
David Scadden - Foreign SH Cat Club 8 August
Peter Hanley - QFA (Brisbane) 11-12 September
Chris Lowe - QFA (Brisbane) 11-12 September
David Scadden - Nth Coast All Breeds (Queensland) 18/9
Margaret Harris - Highland Cat Club NSW 9 October

Judge School A very full report put in by the Lead Tutor and the
Students were also asked to submit.

Janice/Deb: "That the JC recommendation regarding L Ford & P Flanagan be
Accepted and that they be accredited with the Persian/Exotic assignment &
Examination for future training school." Carried 5.0.1 (Flanagan)

Judges Manual

Amendments

Janice/Annette: "Add to 3 Primary Panel - A student Judge either before or after admission must:

- Judge Domestic/Companion exhibits a minimum of three (3) times, at the latest before his/her first junior assignment.
- Perform satisfactorily, duties as an entry clerk, trophy steward, show secretary or assistance show secretary, at least 3 times in any division - at least once compile satisfactorily judges books for the appropriate division."

Annette - 3.3 primary panel (a) student judge (1 & 2 are on page 4 & 5)

Recommendation for the changes to the Judges Manual 3 (by adding)

Has to be done prior to Junior assignments are done -

Was in the judges manual - prior to before you took your first assignment - this used to be in the manual but now they want it back in this section (spelt out).

Paul - these relate to entry to becoming a student judge - where they are at the moment they are in the correct place.

Deb - procedure for admission to the judges training panel

Primary Panel - while you are a student but you have completed the entry requirements. 1.1.3 (d) must judge domestics three times.

Carried 5.0.1 (Zena absent)

Reinstatement Of Former Judges

Janice/ "A judge who has retired, resigned or is on a Leave of Absence may be reinstated by the Executive Council on recommendation of the Judges Portfolio Manager - thus removing 11 (i) to (iv).

Lapsed for want of seconder

Examination Procedure

Part 6 9 (g) Janice/Zena: "That 28 days be changed to 14 days of the written examination." Carried 6.0

NZCF Handlers Stewards

Janice/Deb:"That all Judges names to be removed from the handlers/stewards website page. "

Carried 6.0

Note: Judges are exempt from the handler/ steward's national annual award. The idea is to promote these people as steward/handlers rather than judges coming forward to compete.

Judges List Three Judges have been removed from the Judges List

Tutor Judges Janice/Zena: "That D Scadden, L Elson Haigh, C Lowe, S Gordon, A Rowlands and C St.Clair-Newman be reappointed as Tutor Judges." Carried 6.0

Promotion Janice/Annette: "That Jo Millar be promoted to the SH Tutor Judge Panel." Carried 6.0

Janice/Annette - "That the EC go into committee to discuss the Personnel issues". Carried 6.0

Chair "That the EC come out of committee and that the recommendation of the Judges Council to Executive Council re: the reduction of Tutor Judges has been referred back to the Judges Council."

Carried 6.0

Resignation

Tutor Judge Judges Council accepted with regret the resignation of Paddy Smith (Judges Registrar) as a Tutor due to conflict of interest.

Tutor Judges Meeting did not go ahead due to poor response

Adult Training It was decided not to go ahead with this as it was not feasible logistically at a reasonable cost. It is intended that a workshop be held next year and it will be open to all Judges. This could be considered as a main refresher & seminar for the year.

Annette - if done, can that information be sent to all members, for attendance by those judges who are geographically isolated?

Paddy & Janice are working on the workshop idea.

Tier System Not accepted by Judges Council - the titles are to remain

Judges Council

Meeting

Janice/Annette: "That the Judges Council hold another meeting late in 2010 so that if there were any discussions for rule changes and standards they can be put forward at the December EC meeting."

Janice - the rotation of the Judges Council meeting has changed due to a link up with a seminar in the South Island (a number of years ago). The JC used to meet at the end of each year and would appreciate if this rotation was applied.

Marion - this would affect the budget by at least \$2000

Janice - suggested that part of the budget relating training could be used for this purpose.

Carried 6.0

Reclassification

Panels

Documentation sent out to Judges Council Members, and a flyer is to be sent out it was run past the JC members first. Reclassification rules have been stated "no paperwork no panel."

Judges Forum

Both of the Forums have been removed due to the inappropriate and personal comments that have been posted.

Paul - asked if the Adult training would include the Students - as he feels that we need to look at standardising the material that goes out written in such a way that the information is given to the students - a lot of it is repetitive such as litter progression etc.... Janice - material for schools, also bought up in Chris Lowe's report. JC are looking at putting together training discs, and also reviewing the process used to mark papers.

A copy of Chris Lowe's report is to be released to the EC & Students.

Janice - tabled a book lent to her by Arthur Rowlands regarding tutoring - adult learning it was actually put out by the Education Department "Starting Off - guidelines for Tutors and Adult Learning." Assessment/guidelines - this could in turn lead to NZQA qualification.

Deb - Like an extramural paper, giving sights for additional readings and then you do your assessment at the end of it.

Paul - this would mean an assignment with basically all the material in a work book.

Janice Davey: refer back to report Chris to write to L Reid & KJ Kells

Janice/Gaynor: "That the Judges Portfolio report be accepted." Carried 6.0

Breed Standards Council Zena Pigden

New Members Deb Armishaw and Susan Grindell are on board - many years of service of Rod Hitchmough and Carol Gray was acknowledged.

Experimental Programme One experimental programme amendment - Toyger programme has been put on hold. Approval has been given for a request to amend a previously approved Devon Rex breeding programme so as to accommodate the progeny of an unplanned (but compatible) mating.

Devon Rex Longhair Zena/Deb:"That ROCAP be amended to allow longhaired Devon Rex to be registered in such a way as to clearly indicate that they are longhaired. The parents of longhaired Devon Rex and all shorthaired descendants of those parents carry the suffix (l) to indicate longhair carrier unless or until said progeny are DNA tested and shown not to carry any of the longhair genes." Carried 6.0

Abyssinian and Somali Standards The BSC has recently been approached by the breed rep with a suggestion to align the two standards more closely. Whiled feedback has been sought from breeders the proposed changes have not yet gone to a formal consultation with the breed section. This process will be requested prior to bringing any recommendations to the EC.

Burmilla BSC recommended and the EC accepted the change of codes for all currently registered Burmilla. This change of code would take us out of line with the FIFE EMS Codes for breeds, meaning that if we decided to adopt the EMS system at any time, they would all have to be changed back again. On further reflection this did not seem to be a particularly wise solution.

A better option will be simply to have a new code for Burmilla longhair and the suggested code is BLH. It is recognised that the printed Breed codes and the printed standards will be incorrect, this is unfortunate and Zena takes full responsibility for the poor judgement with the original recommendation.

Zena/Gaynor: "That Burmilla's retain their current codes of BML and that Burmilla Longhair be registered as BLH." Carried 6.0

A circular is to be sent out to Club Secretaries, Breed Section Members, and Judges. Any questions regarding this are to be directed to the Portfolio Manager.

Siamese/Oriental

Breeds Process Further work is required - Siamese/oriental breeds process (from AGM 2009) report to come back to next EC meeting.

Persian/Exotic

Harlequin Janice asked if the update has been completed. Chris confirmed eye colour changes have been included in the LH SOP also on the memo to the Judges highlighting the changes.

Role of BSC

The role and responsibilities of BSC from the 2008 AGM Zena is to clarify the concerns that NZ Siamese has prior to completing a response.

Tasman Manx

Portfolio Manager is to liaise with Deb Munro re: curly coated Manx accepted as a preliminary status breed several years ago. A standard was submitted last year - but has as yet not been completed.

Zena/Janice; That the BSC report be accepted." Carried 6.0

Meeting adjourned at 6.20 reconvened at 8.35 a.m Sunday

Re: other items not completed from the Portfolio reports

Re: That the recommendation on the Judges Council minutes that the seminar being held at the National count as a refresher for Judges.

National

Seminar If Central Region Judges attend the National seminar which they are required to pay to attend they can seek reimbursement for petrol costs as per a normal refresher.

Burmilla At the moment the Shaded Burmilla's are not listed in the Schedule of Breed Codes - so this will have to be updated.

Broadband
EC Secretary A quote has been received from 'Farmside' for installation of dual telephone system and broadband. Paul suggested that the data cap be increased to ensure that it is large enough to cope with what is coming through.

Gaynor/Zena: That the telephone system and broadband installation for the Executive Council Secretary be approved." Carried 6.0

ITEM 6 ANY OTHER BUSINESS

Review of the Disputes & Discipline Procedure - re: the recouping of costs

Discussion: for every complaint that JH Lloyd investigates there is a \$250 charge. Some of these would be complaints which have not apportioned blame. It was considered that more pressure should be put of complainants to use the Disputes Tribunal process rather than NZCF. This should be a member of the public's first port of call. More work is needed on this review, and this will be placed on the agenda for the next Executive Council Meeting.

Rewrite Group - Review of Governance Documents -

Discussion: It was reported that a meeting is to be held in May, however, Executive Council consider that there has already been unnecessary delay in getting this work completed. The Portfolio Manager has committed to having the review completed for the next EC Meeting to allow enough time for remits to be prepared for the AGM. This will be placed on the agenda for the next meeting.

Gaynor/Paul: "That John H Lloyd is approached to be involved with the rewrite of the Governance Documents." Carried 6.0

Recommendation - Acceptance of Waratah & CATZ Inc Pedigrees

Discussion: the recommendation came through the report from the Registrations Portfolio Managers report, and the areas of concern have been discussed as part of the report.

- NZCF are also aware of the recent court ruling regarding the recognition of pedigrees in Australia.

At the moment applications are considered on an individual basis and are processed by the Provisional Registrar. Avon Aspden has the experience to deal with these registrations and if the recommendation is accepted she would be the registrar that will deal with all applications.

The appropriate liaison with CATZ Inc and Waratah will be put in place to address any highlighted issues.

Annette/Paul: "That the Registrations Portfolio Manager ensures that processes are in place to maintain the integrity of the NZCF database."

Carried 6.0

Zena/Deb: "That the NZCF recognise Waratah and Catz Inc. Pedigrees These pedigrees will be treated like all other imports and the same requirements and conditions apply."

Carried 6.0

Cattery

Accreditation

Jody Robinson-Willey was thanked for her submission. EC Secretary administers the accreditation programme and issues have been highlighted including a number of renewals coming in that have been signed of by inspectors when we actually have no confirmation that they have visited the cattery. It was considered that at least photographs should be provided for initial accreditation. A declaration should be included on the application form that the inspector has actually visited the property. Ultimately we want an accreditation programme that really means something and a need to tighten up on the process for renewal - perhaps with a review to bi-annual accreditation. It was also considered that it would be a fantastic opportunity to incorporate the knowledge that warranted SPCA Inspectors and vets have regarding the Animal Welfare Act by accepting only these parties as approved inspectors. Guidelines also need to be reviewed for those accredited catteries that have their breeding animals in their private homes rather than in a cattery situation. More work will be done on this review before the next meeting.

Privacy Officer

Gaynor (moved from the Chair) "That the Executive Council go in to committee to discuss personnel issues."

Carried 6.0

Come out of committee

Gaynor/Zena "That Annette Dunn is appointed interim Privacy Officer until the end of the year (2010)." Carried 5.0.1(Annette Dunn)

EC accepted the resignation of Marion Petley (as interim appointed Privacy Officer) Annette is to attend training programme. EC Members will be required to attend training on the Privacy Act, as part of their induction training. The Position is to remain within the ranks of the Executive Council Membership.

National Show

Entry Fees Set at \$16 per ring + benching fee (Pedigree)
\$14 (+ benching fee) domestic/companions

National Seminar

Gaynor /Deb: "That the registration fee for the National Seminar be set at \$50 (to include morning tea/lunch box/afternoon tea." Carried 6.0

Travel Allowance - Executive Council Meeting

Janice/Annette: "That the travel allowance is set in at 0.70 p/km in line with Govt reimbursement rate from 1st June 2010." CARRIED 6.0

Approval Meeting Expenses -

Annette/Gaynor: "That the EC Meeting expenses of \$5,931 (incl GST) (= \$5,276 excl GST) be approved." Carried 6.0

The formal part of the meeting concluded with a team building exercise which was thoroughly enjoyed by all participants.

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