



Member of the World Cat Congress

MINUTES OF EXECUTIVE COUNCIL MEETING NO: 29 HELD 9-11TH DECEMBER 2012 at the Sudima Hotel 550 Memorial Drive, Christchurch commencing @ 4.40 pm Friday 9th

Item 1 Attendance & Apologies

Executive Council: Zena Pigden – Chairperson
Annette Dunn – Vice Chairperson
Paddy Smith
Lyll Payne
Ian Gray
Paul Flanagan (arrived 5.33 pm)

In Attendance: Marion Petley (Treasurer)
Chris M Lowe (Executive Council Secretary)

Item 2 Confirmation of minutes of EC Meetings

September 24-25th 2011

Lyll Payne: refer page 9 - clarification requested the minutes imply that he asked to stay for the in committee decision if should read "Lyll Payne was asked to stay

Ian/Paddy: "That minutes as clarified be accepted." Carried 5.0

Ian: requested that a vote of thanks be recorded to Marion & Chris for their joint effort in producing the minutes of the last meeting.

Item 3 Matters arising from the minutes

Unsolicited Electronic Messages Lyll – updated EC regarding the letter of complaint sent to Department of Internal Affairs by Peter Hanley. It has been confirmed that the complaint has been closed off as 'no offence disclosed'. It was found that the message was not considered to be a commercial electronic message for the purposes of the Unsolicited Messages Act 2007.

Overseas

Complainant Lyll – updated EC on the outcome of a complaint lodged by an overseas breeder against an NZCF breeder and advised that an overseas complainant is eligible to lodge a complaint through the Disputes Tribunal. The ruling was that the complainant was not

covered by the Consumer Guarantees Act because a breeder was deemed not to be a consumer. The Disputes Tribunal decisions don't constitute precedents the way decisions in a court of law do, so another tribunal hearing could decide differently.

Microchip

Numbers The capacity to record DNA results and microchip numbers in ROCAP has been added.

Scottish Fold The Scottish Fold Breeders discussion has not as yet started

Updates to Documents

The EC Secretary will electronically update all NZCF Governance documents which will be listed as on the first page of any set of rules with the dates to be included.

AGM Reminder to be placed in Flash Cats regarding that the closing dates for remits for the AGM and reminding the ten (10) signatories are required.

Item 4 **Correspondence**

Minutes of Meetings

A response has been sent to Lynne Ford and the recording procedure has been placed on the agenda for this meeting.

Imported Cats Changing of Names EC Secretary – reported that this matter was discussed at the WCC meeting. TICA had accepted name changes to NZCF exported Ragdolls – the WCC did not endorse this practice and TICA have instructed the Registrars that the changing of names is inappropriate and assurance was given this would stop.

National Show 2012

No expressions of interest have been received to host the 2012 National show.

Incorporated Societies

Affiliate Clubs – Inc Societies still have to provide financial statements to comply with the Act. Fines are imposed for any clubs that are struck off – memo has been sent to clubs reminding them that they need to be more vigilant in meeting these requirements.

Affiliation with NZCF

Clarification sought – re: affiliate clubs need to have five voting NZCF members to be affiliated with NZCF. This only applies to the original application, and this does not mean that member club is required to maintain that level. Club Constitutions need to be checked to make sure that they are aligned with the principles of the NZCF.

Clubs 'Struck off'

Chair: Any NZCF Affiliate Club that has lost their Incorporate Society status need to be reminded that they must maintain their status continuously. It is up to EC to decide what should happen when clubs do not comply. Until such time that 'struck off' clubs are reinstated they cannot hold a show.

The Business Administration Portfolio Manager is to write to the 'struck off' clubs reminding them of their obligations and warning them that if status is not maintained they may not be able to hold shows. (Zena Pigden)

Show Committee

Complaint (Wellington Pet Expo) the EC Secretary's letter was endorsed by EC the correct procedure was outlined to the Show Committee.

Following discussion the EC resolved that:

- Objection was lodged contrary to the NZCF Show Bylaws
- Clubs are unable to lay an objection to a show bylaw only a club member can and that must have occurred on show day, the club is obliged to follow due process from that date.
- Only non-show bylaw matters can be raised subsequent to the day/s of the show.

HCM study

Report has been received from Dr Boyd Jones (Massey University) a final report will be tabled on the completion of the study.

Burmese Breed Representation

The Executive Council have noted the points made in the submission.

Combined Show

Letters of support received have been referred to the Portfolio Manager (Shows) and this matter has been highlighted in the Portfolio Report for this meeting.

Fraudulent NZCF Pedigrees

This matter was briefly discussed at the WCC meeting FIFE are to follow-up the allegations with the Malaysian representative.

CFA Registry

NZCF have advised CFA that all self ragdolls are clearly indicated on our pedigrees. One Registrar was not accepting that Ragdolls in our pedigrees were pointed if it didn't say pointed on the pedigree.

Lyall/Paddy: "That the Inwards correspondence be received and the outwards endorsed."
Carried

Item 5 Portfolio Managers Reports

Registrations (Paddy Smith)

Registration

Rule updates Paddy/Ian: That the recommended registration rules changes be accepted." Carried

Joint Prefixes 12.3 (b) Cats/kittens registered in joint prefixes, may be changed to the ownership of other members of the prefix, without the issuing of a NZCF certified pedigree. Transfer fee as set by the NZCF from time to time shall apply.

Rule 12.3 (b) replaced with above becomes 12.3 (c)

Imported Cats 9.4 (b) Imported cats/kittens may be registered with the NZCF, without the issue of a NZCF certified pedigree. The certified pedigree of the Governing Body or equivalent, in the country or state, recognized by the NZCF, with which the cat/kitten is registered at the time of export, shall be deemed acceptable. Breeder generated pedigrees shall not be acceptable. Registration fee as set by the NZCF from time to time shall apply.

Rule 9.4 (b) replaced with above becomes 9.4 (c) and so on.....
12.1 (c) add

Certified Pedigrees Where the seller of a cat/kitten is already in possession of a certified pedigree issued by the NZCF or another NZCF recognized registry, a copy of this may be provided with the transfer application and there will be no requirement for a new NZCF certified pedigree to be supplied. Usual transfer fee as set by the NZCF from time to time shall apply.

HCM Results 30 HCM results from Ragdoll Breeders have been received and entered in ROCAP database

DNA Results Zena: Mike Godfrey & Gaye Lister on behalf of the Ragdoll Breeders Requested that the DNA results on pedigree forms or registration certificates be included. NZCF does not have a process for confirmation of identification of the cats. Because the feeling of the breed section was strongly that they did not wish to repeat HCM testing on already tested cats and have it carried out by a vet on microchipped cats with confirmation of microchip number, the NZCF would not be comfortable incorporating these results into an official registration paper or pedigree.

If we are going to incorporate results into any official paperwork we supply, we would need a process similar to the one that was originally proposed by BSC and rejected by the breed section so as to have greater certainty that a given result belonged to a given cat.

Dispensation **Paddy/Annette: "That the transfers of cats belonging to the late Gene Warwick be approved."** **Carried**

Paddy/Annette: "that the report be received." **Carried**

Meeting adjourned at 6.30 p.m. reconvened 8.30 a.m.

Item 5 continued Reports

Business Finance & Administration

(Zena Pigden)

Treasurer's Report – Marion Petley

Zena/Lyall: "That the balance of the accounts for payment for period 1/07/11 to 31/08/11 totalling \$2984.69 (incl GST) be approved for payment in retrospect." Carried

Zena/Paddy: "That the payment of accounts for the period 01/09/11 to 30/11/11 totalling \$40183.83 (incl GST) be approved for payment." Carried

Zena/Lyall: "That the payment of accounts for part-December 2011 as listed totalling \$16196.72 (incl GST) be approved for payment." Carried

Observer Margaret Bean (in attendance 8.50)

Membership

A reminder is to be sent out with the minutes of this meeting that memberships are due (and must be paid by 8th Feb to avoid the penalty payment)

Benching Fees & Late Catalogues

There have been a number of Clubs that have failed to meet the deadline for payment of benching fees and marked catalogues.

The late payment of benching fees severely affects the cash flow and the late arrival of marked catalogues in particular to Joan Hill holds up the release of National award points to the membership.

Show Bylaw Changes

Annette/Paddy: "That Show Bylaw 6.3 be amended to read within 14 days of the close of the show the Show Secretary shall forward.....

(a) (b) & (c) an unmarked catalogue to the NZCF Treasurer

6.4 If any Club fails to meet the 14 day timing requirement set out in

Show Bylaw 6.3 the Executive Council shall impose the following penalty levies for each late day:

(a) for the marked catalogue not received by the Prefix and Honours Registrar under 6.3 (a) a penalty levy of \$5.00 (inc GST) per day will apply.

(b) for the payment of Benching Fees not received by the NZCF Treasurer under 6.3 (c) a penalty levy of \$5.00 (incl GST) per day will apply.

6.5 delete and 6.6 renumbered 6.5

Carried

Outstanding Debtors

There are no outstanding large debtors

Earthquake Relief Donations

The fund stands at \$6719 and CFA paid the freight charges (\$US254.40) on the nylon show shelters (donated by Sturdi Products). Cheryle St. Clair-Newman to be contacted regarding the purchase of cages (if it is considered that buying cages is still the best option) and secondly if she is still happy to coordinate this effort.

Dorothy Horton – observer in attendance 9.27 am

Applying for Grants

Paul: Why are we not applying for funding? To understand not for profit – you target funds and apply for funds to cover specific projects. Consideration needs to be made to applying for funds for specific projects.

Schedule of Fees

Held over until the rule changes have been accepted

Judges Refresher Expenses

Some Judges have been attending refresher seminars outside their own regions – consideration needs to be made to pay out for the refresher which is the closest to their area of residence. This will be addressed with the Judges Portfolio Report.

Show Package

On completion of the show package programme the Treasurer intends to make informed recommendations on the management of the programme for participating clubs.

Zena thanked Marion for her detailed and useful report – enabling EC to understand the Financial position and to make projections for the future.

Joan Hill – Observer 9.45

EC Secretaries Report

Zena – a report was sent in for the September meeting (it was not discussed)

- Late show catalogues (has been considered under the Treasurer's report)
- National Awards – the AGM instruction that the awards system be reviewed
- Show package – can be discussed under IT & Show Portfolio reports

National Awards

Joan Hill – believes that we now need to go to at least 9 scoring rings. If you take the cap off completely it becomes a 'rich mans game' by showing all round the country. The impact of the National show – does reduce if you increase the number of scoring rings. The bonus system that was inbuilt does favour the smaller shows because even if you only beat one cat you still score. The system is

perfectly able to handle the increase to more scoring rings. Discussion followed regarding possible disadvantages for those exhibitors who only show six scoring rings, and the possibility of combining all kittens into one class.

Ian/ Lyall: "That the National Awards system moves from a measure of 6 to 9 scoring rings."	Carried
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Morning tea 10.05 reconvened 10.24

Recording procedure for minutes of meetings – following discussion EC agreed that resolution sheets will be used for subsequent meetings.

Minutes of Meetings	Zena/Annette: "that the NZCF move to providing more concise minutes, focussing on reporting decisions made and (where appropriate) who is to implement / follow up with them, and including only brief summaries of any discussion."	Carried
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Disputes & Discipline Procedure The review has not been completed however discussion has been initiated and it is hoped that a report will be tabled at the next EC meeting.

Proxy Voting Zena: following the receipt of submissions from the membership there appears to be three options –

- Leave the current situation unchanged
- Limit proxy voting to agendaed items. Consider whether or not to 'require' that the proxy giver indicate their preferred vote on each item to the proxy holder. (Note: that in that case arguable we could simply allow postal voting on all published (agendaed) items and remove proxy voting altogether. The disadvantage of this (postal voting) however, is that members may not understand the rationale behind a remit or the implications of passing or rejecting a remit, their proxy holder has the opportunity to hear the arguments and may be able to make a more informed decision on their behalf.
- Limit proxy voting to some categories of vote e.g. excluding one or all of: constitutional remits, acceptance/corrections of the minutes, procedural motions.

Margaret Bean (observer) left the meeting 11.25

Arthur Rowlands (observer) 11.40

Zena: "That the EC seek the additional required signatories to put forward a remit regarding proxy voting to the next AGM."

That proxy votes for AGM & SGM be restricted to agendaed items only (this does not include "Any Other Business" raised on the day).

Lyall/Annette: "Leave on the table overnight to come up with wording for agm." Carried

Report continued.....

Finance – we are not in a sustainable situation and most of the membership is not aware of this. Some of our expenditure has been on one off costs such as IT which has allowed us to function more effectively. Quite a few breeders do not register all kittens and do not transfer despite that the AGM in 2011 supported the requirement that all kittens should be registered. I would like EC to give consideration as to how our membership might be increased.

Paul – initiated a discussion regarding an idea to increase the associate membership of NZCF

Lunch adjournment 12.15 reconvened 12.55

Discussion continued.....re: membership for exhibitors – when Joan processes the marked catalogue a reminder could be sent out to the exhibitor reminding them that they are required to be members. Do we make it compulsory that all schedules have a notice regarding membership of NZCF (members only qualify for titles & NZCF annual awards points).

Paul/Lyall: that this be added to show rules.....

“ Exhibitors must be financial members of NZCF in order for their cats to qualify for NZCF awards and title points and titles from the first show will be awarded if the owner/joins the NZCF within 14 days of the show.”

Carried

Domestic Titles

Zena/Lyall: “That the EC seek additional support to put forward a remit to AGM re: introduction of domestic titles.”

Carried

Zena/ Ian: “That finance and admin report be accepted.”

Carried

Expressions of Interest Appointment of Officers 2012

BSAC – JAC

Lyall/Paddy: “That the reappointment of Officers be accepted.”

Carried

Executive Council Secretary	Chris M Lowe
Treasurer	Marion Petley
Honours & Prefix Registrar	Joan Hill
Standard of Points Officer	Chris M Lowe
International Liaison	Chris M Lowe
Membership Coordinator	Chris M Lowe
Website Manager	Scott Walker
Judges Registrar	Joanne Millar
Longhair Registrar	Kaye Dixon
Shorthair Registrar	Sue Starrs
Provisional Registrar	Avon Aspden
CAC & SPCA Liaison	Val Ball
Health & Safety Officer	Sue Mackay
Editor Flash Cats	Gaynor Saxon
Stationery Officer	Anna Arnold-Finlayson

(2) Publications/Marketing

(Lyll Payne)

Pet Expos: The stands at the Pet Expos are to be continued (Lyll to co-ordinate). A note of thanks has been sent to Yvonne Pender for all the work that she did with both the Christchurch and Wellington pet expos.

Flash Cats: Title search is being done by Joan Hill and an article is being prepared for publication (cats born during the 1990's).

Lyll is to follow up re: the charging regime for the production of Flash Cats.

Marketing Lyll to follow-up with previous Portfolio Manager regarding marketing folder.

Lyll/Paddy "that report be accepted" Carried

(3) Judges

(Annette Dunn)

Judges Advisory Council Draft Terms of Reference

Zena: given that EC decided that the next term of the Judges Advisory Council would be made after the next AGM. This will allow more time for an amended Terms of Reference to be presented. Those judges who have expressed an interest in the Council could be the initial group to look at the future direction.

Overseas

Assignments Paddy/Ian: ratification of the overseas assignments." Carried

C Lowe	Royal Easter Show, Sydney 5 – 8 April 2012
J Millar	Royal Easter Show, Sydney 5 – 8 April 2012
P Henry	2 Day Showcase Show – QFA - 25/03/2012 – All Longhair
M Harris	ACF National – Melbourne – 10/06/2012 Gp 3 Entire & Desexed Cats
A Dunn	ACF National – Melbourne – 10/06/2012 – Gp 1 kittens
G Teague	ACF National – Melbourne – 10/06/2011 GP 2 Entire Cats & Gp 3 kittens
J Davey	Birman Cat Club of Australia – NSWCFCA – 05/08/2012 All LH
P Henry	Birman Cat Club of Australia – NSWCFCA – 05/08/2012 All LH
N Davis	The Oriental Cat Club NSW – NSWCFCA – 30-6-2012 Gp 2 & Companions
L Elson-Haigh	2 Day Showcase Show – QFA - 25/03/2012 – All Shorthair

Promotions Noel Davis – Shorthair Senior Judge

Tutor Judges Judges who are eligible for promotion to Tutor status will be listed following receipt of the annual returns so that the EC can make a decision on appointments at the next EC meeting.

Resignation Judy Prikkel

Dispensation Dispensation has been granted to Val Ball & Elizabeth McGraw for non attendance at a Judges Refresher for 2011.

Travel

Refresher **Annette/Zena: (to be added to Judges Manual) “but travel will only be paid if they attend within their region – unless prior approval has been granted by Judges Portfolio Manager “**
Seminars **Carried**

Cheryle St Clair-Newman (Observer 2.15 pm)

Updates Judges Manual (to reflect last year’s alteration to judging requirements)

Annette/Zena: “That the amendments to the Judges Manual are approved.” Carried

7 JUNIOR PANEL

A Trainee Judge who has successfully completed the Secondary Panel Requirements may

[a] Judge in New Zealand only, all Sections under Supervision and subject to the Supervising Judge's power to withdraw the award of a Challenge Certificate. Two or more Sections judged on the one day are counted as one assignment. A two day show when the Junior Judge officiates on both days counts as two assignments. One specialist breed show may be included in the 9 assignments.

[b] After Judging, at least 9 times satisfactorily under supervision, with a minimum total of 225 exhibits, at least three times on Male/Female Cats, twice on Neuter/Spay Cats and 3 times on Male/Female Kittens, and received satisfactory reports from at least 6 separate Supervisors, to be eligible for promotion to the Intermediate Panel.

[c] Unsatisfactory supervision reports will be referred to Judges Council.

[d] Junior Judges will send a full show report to the Tutor Judge within 21 days of the show.

8 JUNIOR TRANSFER PANEL [TRANSFER TRAINEES]

A Transfer Trainee Judge who has successfully completed the Transfer Panel Requirements, and after admission to the Junior Transfer Panel [Transfer Trainees] may:

[a] Judge in New Zealand only, all Sections under Supervision and subject to the Supervising Judge's power to withdraw the award of a Challenge Certificate. Two or

more sections judged on the one day are counted as one assignment. A two day show when the Junior Judge officiates on both days counts as two assignments. One specialist breed show may be included in the 6 assignments.

[b] After Judging at least 6 times under supervision, with a minimum total of 200 exhibits, at least 3 times on Entire Cats, receiving satisfactory reports from at least 4 separate Supervisors will be eligible for promotion to the Intermediate Panel.

[c] Unsatisfactory supervision reports will be referred to Judges Council.

All Breeds Judges

School It is intended to hold a Judges School mid June with expressions of interest being advertised in the February issue of Flash cats.

Judges Advisory Council

Appointments will be made in February

Annette / Ian "that report be accepted"

Carried

(4) Shows

(Ian Gray)

National Show

No expressions of interest in hosting the 2012 National have been received. A copy of the guidelines for the management of National Shows is to be sent to the Portfolio Manager. ACF National show Coordinator (Robbie Walker) is to be advised that NZCF will not be staging a 2012 National.

Late Applications

Late applications for shows have come as a result of:

- Clubs wanting to fund raise but do not plan 2yrs in advance as the rules require
- Clubs wanting to replace show dates lost as a result of earthquake
- Two Clubs cooperating for an expanded show on a previously approved date.

The loss of shows in the South Island has been particularly disruptive to the existing show calendar. To the credit of the South Island Clubs they have managed some recovery albeit on dates they do not normally use. It is expected to take at least another season for them to be able to return to their usual show dates. It is anticipated that the issues around getting suitable venues in 2012 may lead to changes being required.

Ian/Lyall

"That a letter be sent to Southern Cross LH & Otago Siamese approving the show date being held in cooperation."

Carried (5.1 Pigden)

Palmerston North

A request has been received (supported by other members) that EC review their decision declining the application for Palmerston North to hold a show in conjunction with Burmese NZ (Central).

The EC endorsed the decision made at the last meeting in that the application for Palmerston North to hold a combined show with Burmese NZ (weekend 25-26th August 2012) is declined however, an application selecting a date which does not conflict with any other clubs within the area will be accepted (suggested date 6th October 2012)

Ian/ Zena "That the EC endorse the decision made at the previous meeting Regarding the show date application and that the EC Secretary is to notify the clubs concerned."
Carried 6.0

AFTERNOON tea adjournment 3.15 – 3.30

Item 4 continued.....Shows Portfolio Report (Ian Gray)

Combined Shows Clarification was requested regarding the payment of benching fees and ring fees for those Clubs making application for a combined show i.e. that is two or more Clubs cooperatively running a show.

Ian/Paul " That a memo be sent to all Affiliate Clubs clarifying that clubs co-operatively hosting a show must separately apply for a show date and pay the appropriate fee."
(Effective from 2012 show season) Carried 6.0

Ian/Lyall that the Shows Portfolio Managers report be accepted." Carried

(5) Information Technology (Paul Flanagan)

Zena/ that the EC go into committee to discuss the IT Portfolio Report."
Carried

NZCF Show Package

For the benefit of those in attendance Paul confirmed that he had provided Brendan with a full working operation show package to assist with the development of the programme.

Brendan Woodhouse summary of recommendations to the EC:

- Show application programme – progressively implemented (EC to decide on what format to apply)
- Programme to teach the teachers (key people to support the clubs could be in the form of a help desk)
- Show Secretaries could be given the ability for temporary access to ROCAP (web portal) with access code to input the entries
- Programme has the ability to complete the marked catalogue
- Calculate the benching fees
- Judges sheets
- Print the prize cards (club would need a suitable printer)
- Steward check sheet
- Age categories for kittens consideration for change
- Programme automatically populates all the classes
- Breed – auto generate the cage numbers (order of cat breeds and order at which the codes come up) successive numbering

- Tabby Pattern classifications (needs to be included)
- Content and layout of Judges sheets, cage cards, catalogue
- Further trial of the show package to take place early 2012

Portfolio Manager is to invite Brendan to present the show package at the 2012 AGM

Paul/Paddy: "That the IT Portfolio report be accepted." Carried

Meeting adjourned at 5.40 pm reconvened at 8.35 am

Breed Standards Advisory Council Report

Zena Pigden

Burmese Standard Seal to Brown

The submission asking for the colour 'seal' to be changed to 'brown' has been through the Breed Section consultation process. 48 ballot papers returned with 41 not in favour of the change.

Persian/Exotic Bicolour Standard

This was referred back to BSCA by EC at the last meeting – the new wording has not been agended or circulated to the Breed Section.

Zena (moved from the Chair): "That the Persian/Exotic Bicolour standard changes submitted at the September EC meeting be adopted, except that the bicolour standard be worded as follows: Bicolour – white on face, limbs, chest and under belly is preferred, less than this is too minimal and should be penalised. The IDEAL is a white inverted V on the face, collar, back spot and white on all four limbs. However, type should be the over-ruling consideration over pattern except in cats of otherwise equal merit." LOST 1.5

The EC are sympathetic with the dividing of the section into three to recognise bicolour, harlequin & van.

Zena/Lyall : "That the Persian/Exotic bicolour standard now include bicolour, harlequin and van patterns as separate classes the wording for harlequin and van to be as submitted to previous EC meeting the wording for bicolour standard as currently worded – with the removal of the maximum white description." Carried

Breed Reps

To allow for an annual election for breed reps the section in the rules would have to be changed.

Zena/Paddy: "That breed reps are elected for a two (2) year term at the same time as other NZCF elections and that only members of the relevant breed section may nominate and vote and that the rules are to be updated to reflect this change." Carried

Terms of Reference BSAC Role & Responsibilities

If the terms of reference are approved all rules are required to be updated accordingly: (Rules 6 & 6.1)

1. To provide advice and recommendations to the Executive Council regarding proposed changes, updates, and corrections to the Standards of Points for pedigree cats breeds accepted by the NZCF. These changes, updates or corrections may be initially requested by individual NZCF members, breed representatives, judges, or the EC itself.
2. To ensure that the appropriate breed sections are consulted about proposed standards changes or (if appropriate) other changes affecting a breed (such as requirements for health testing) and the results of those consultations taken into account when making recommendations to the EC.
3. To provide advice and recommendations to the Executive Council regarding the acceptance of new breeds, either breeds established overseas but new to New Zealand, or entirely new breeds developed in New Zealand
4. To provide advice and recommendations to the Executive Council about genetic and health issues affecting particular breeds, and approaches to minimise the harmful effects of these.
5. To provide advice and recommendations to the Executive Council about rules for intermateability within breed groups and outcrossing to other breeds, having regard to ensuring genetic viability and health of breeds, and maintaining type and characteristics of breeds.
6. To consider applications for experimental breeding programmes, approve these (or not), monitor as appropriate and provide support, advice, or linking with a mentor as deemed appropriate.
7. To decide if specific health or genetic testing should be required either of foundation cats in an experimental programme, or of progeny and ensure applicants understand any such conditions attached to the approval.
8. To approve (or not) the transfer for breeding of experimental programme cats (gen 1-3) to breeders not involved in the original experimental breeding programme.
9. To develop or improve systems and processes for all the above functions.

BSAC

Composition The BSAC is a committee of appointed members. The Longhair, Shorthair, and Provisional Registrars shall automatically be appointed and the Provisional Registrar shall have the role of Secretary. The Breed Standards Portfolio Manager shall be chair of the BSAC. (Rule 7)

Further members shall be appointed to provide balance and expertise.

Members:

1. Shall be a financial member of the NZCF
2. Shall have ready access to a computer and email (as most BSAC business will be conducted by electronic means)
3. Shall meet one or more of the following:
 - Have been breeding for a minimum of two years (but longer experience is welcome)
 - have an interest in and knowledge of genetics as it applies to cat breeding
 - be a longhair, shorthair, or all breeds judge

- have experience of a variety of breeds or have an interest and willingness to learn about other breeds
- have experience of carrying out an experimental breeding programme

Process for appointments: expressions of interest will be requested from the NZCF membership when appointments are due to be made or reviewed. Appointments will be made by the EC, taking into consideration recommendations from the Breed Standards Portfolio Manager.

Arthur Rowlands (Observer)

Zena/Lyall: "That the terms of reference with the removal of clause 6 and the slight change of wording be adopted and incorporated into the rules."	Carried
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Quality Mark for Cats No further work has been done on this recommendation for cats that had appropriate health testing in place for their breed – the recommendation is that breeders would be able to have a quality mark placed against the cat – WCC discussed this at the last meeting, some of the Affiliates have mandatory requirements in place and it was recommended that details would be circulated.

Zena/Paddy: "That the BSAC report be accepted." Carried

The meeting adjourned for morning tea 10.00 and reconvened at 10.15

Matters left on the table (Saturday)

**AGM Remit
Proxy Voting**

21.7 (and subsequent clauses renumbered) "That Proxy votes may only be used for specific items published in the agenda. This does not include matters brought forward on the day under 'any other business', or corrections to the minutes that have not been included in the published agenda."

Arthur questioned why this was not being done as a change to standing orders rather than awaiting for constitutional change which will not come into affect until after the Agm. This is one area that EC felt that the consultative process is the right way to go.

Zena/Ian: "That the EC seek support to put forward the following remit to the AGM." Carried 5.1 (Lyall)
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Schedule of Fees

The penalty fees for late catalogues & benching fees have been included. Under Show Fees - Cooperatively held show dates incur separate booking & ring fees.

Annette/Ian: "that the Schedule of fees be approved."
Carried

Draft Budget

Treasurer invited to speak to the budget – if we continue with the budget deficit we all know that this is unacceptable and unsustainable. EC need to identify areas that they could make savings. Budget needs to be finalised for the next meeting.

Possible areas identified for savings:

Information Technology

- \$1800 advertising (putting banners on the NZCF website) allowing links for sponsors - put on hold
- On-line registration - put on hold
- Online shopping - put on hold
- Broad band reimbursements – to be reviewed

Judges

- Refresher seminars – to be reviewed
- Supervisions – to be reviewed

Publications

- \$4500 per issue of Flash Cats (we are lacking advertising revenue)
- Postage costs (review to be initiated by the Portfolio Manager)
- Numbers of magazines being printed

Registrations

- Creating a climate for breeders to register and transfer all of their kittens
- Delete the Registrars meeting (\$500)
- Applications for programme – could be subjected to a fee

Shows

- A paper is to be prepared by the Treasurer for the 2012 AGM on the liability insurance for affiliate clubs.

Other Revenue

- World Cat Congress - \$2500

Ian/Paddy: "that no delegate will be attending the WCC 2012 in Czech Republic due to budget constraints."

Carried

- EC Meetings – travel is a major component in our costs

Meeting adjourned for lunch 12.10 reconvened 12.45 pm

Budget discussion continued.....

- Skype meetings are a possibility
- AASET liaison to cease - letter to be sent to Margaret Bean advising that NZCF will not be continuing with AASET
- Disputes & Discipline – cannot pre-empt before the review is completed (recommendations are to come back to the next EC meeting)

Capital Expenditure

- Replacement PC (\$1200)

- Replacement printer provision (\$400)

Marion was thanked for putting forward the draft budget for consideration

Health & Safety Manual

Sue Mackay should be congratulated for the high level of presentation of the manual. By accepting this manual the NZCF will have to ensure that all Affiliate Clubs are trained in the use of the procedure. Items for inclusion: 'hold up' & 'hostage' – what to do in the event if this happens.

Annette/Paddy: "That a vote of thanks be recorded for Sue Mackay to acknowledge all the work done with the Health & Safety Manual."	Carried
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The NZCF will have to have some sort of sign off for the process, and that the training is carried out. Clubs will be required to advise who their health & safety officer, first aider is. Compliance issues have to be met.

Department of labour forms (refer to use of labour department forms in the bibliography) tailored as examples only in the manual – if the club are going to use the example forms in the manual the clubs need to be advised where the forms are available from.

"That the manual is accepted in principle and that discussions are to be continued with Sue Mackay regarding the implementation of the health & safety programme."
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Appointments BSAC

Zena/Paddy: "That Roy Griffiths & Sue Gordon be appointed to the BSAC. Effective from after April AGM 2012 until December 2013."	Carried 5.0.1
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Item 6 Matters arising from the AGM 2011

Pg 19 AGM 2011 Minutes - remit "about the next highest polling candidate." Changes to 12.3 must have the same intent as the instruction from the AGM wording.

Zena/Lyall: "That the EC seek support to bring the following constitutional remit to the next Agm: 12.3 (a) to read: If the position of any Executive Council Member becomes vacant between NZCF meetings, the Executive Council shall appoint the person who was the next eligible highest polling member for a Executive Council position at the last election.

(b) If a next highest polling member is not available the Executive Council may appoint another ordinary or Life Member to the vacancy."

(c) Appointments to EC vacancies run until the next AGM.

Zena/Lyall: "That the EC seek support to bring the following constitutional remit to the next AGM re: changes to 12.3."	Carried 5.1
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Affiliate Club Remits Under clause 27.2 clubs are disenfranchised by disallowing Affiliate Clubs to bring forward remits to the AGM.

- “That 27.2 end of 1st line to read.....forwarded by
(a) the Executive Council or
(b) an Affiliate Member Club or
(c) signed by at least 10 members

Zena/Paul: “That the EC seek support to bring the following remit to the next AGM.” Carried

Show Schedule A number of show schedules showed rules references only and did not include the wording.
Judges being listed – when they have not been contracted
The concern is that the Clubs are going direct to Scott prior to the EC Secretary being able to check the schedule prior to placement on the website. Clubs to be advised that show schedules are to be sent to the EC Secretary and on approval the EC Secretary will have the webmaster post on the website.

Website Listings Multiple website addresses can now be included on the Breeders directory.

Microchip Numbers We do have provision to record microchip numbers on the ROCAP database but we do not have the facility to include the microchip details on the Registration documents, the Registrars would like to see this information made available.

EC Meeting EC Secretary requested consideration should be given to not holding a face to face meeting in February due to the very short timetable with an AGM being held two months later. The AGM remit document (four remits) will be circulated to the EC with their copy of the minutes for signature. The next meeting will be held in February (11th or 12th) either by teleconference/Skype or electronically.

Meeting Expenses Lyall/Ian: “That the meeting expenses 9-11/12/2011 \$6353.25 (incl GST) \$5534.21 (excl GST) be approved for payment.” Carried

Breed Rep Vacancy The Portfolio Manager will be contacting the Siamese Breed Section seeking expressions of interest.

“Annette/Zena: “moved a vote of thanks to go out to the officers & officials for their efforts throughout the year” Carried

There being no further business the meeting closed 2.50 pm

Chris M Lowe
Executive Council Secretary

REMINDER MEMBERSHIP FEES ARE NOW DUE

To avoid the penalty fee you need to ensure payment is made by the 8th February 2012

Attachment:

Standard of points Persian/Exotic Bicolour/Harlequin/Van notes: colour descriptions

BI-COLOUR

NOTE:

The MINIMUM WHITE permitted is that there MUST be some white (NOT JUST A FEW WHITE HAIRS) on all four limbs, underbelly and chest, with colour also allowed in these areas, THE FACE TO SHOW BOTH COLOUR AND WHITE.

Glistening white with clearly defined, well distributed patches of colour which are not confined to any particular area, as in the van, and may be of any size. Some colour must appear on the face.

In the case of tri-colours a good balance of both colours should be displayed.

The IDEAL is no more than two thirds of the coat to be coloured and not more than half to be white, however proportions of colour to white should not be given preference over the type of the cat. A cat may be slightly imperfect in colour ratios and still be eligible for top awards.

Brindling of colour into the white or white hairs into the colour to be considered a fault.

HARLEQUIN

NOTE:

Any colour appearing in clearly defined patches/spots of any size on a white background giving the impression of spectacular contrast. Colour on body to be more than one or two small body spots. No penalties to be accrued for too much white. However if there is a sprinkling of colour appearing in the white hair or white hairs appearing in the coloured hair then this should be considered undesirable and should be penalised.

VAN

Basically a full pure white body with the preference of some colour appearing in small amounts on the head/face and a fully coloured tail. Allowances are to be made for up to two body spots which is to include leg markings. It is important to remember that with Persians the diffusion of fur can sometimes make the spots appear larger than they actually are.